

**Library Board of Trustees Meeting
July 16, 2024**

The Knoxville Public Library Board of Trustees met at the council chambers on Tuesday, July 16, 2024 at 4:00 p.m. Members present were Jan Evans, John Mertz, Erin McBride, Lindsey Carlson, Elly Shaw, and Laura Kendrick. Staff present were Director Roslin Thompson, Shannon Proctor, and Cari Meissner. The meeting was called to order by Lindsey Carlson. There were no public comments. Evans moved, McBride seconded to approve the minutes of the June 18, 2024 meeting as mailed. Motion passed unanimously.

There was no correspondence.

Roslin gave the librarian's report for June 2024. Total circulation was 3,906 printed materials, and 833 non-print materials. Downloadable materials numbered 1,676 items. Computer usage was 806 and 975 wifi uses (power and Internet outage). There were 2,417 visits, averaging 97 people a day. The Summer Library Program has been successful with multiple programs and huge attendance of more than 200 people at some programs. There were 23 programs for all ages in June and reading prizes will be handed out at the conclusion. Roslin highlighted some of the upcoming programs in August which include a reception for artist, Lylee Konopasek, and a display of art by Larry Kirkwood. She has been working with Marilyn Arber and Jan Kaiser (Beaverdale Books) for programming in the Fall called the Knoxville Author series. Direct State Aid, Open Access, and Interlibrary Loan (ILL) reports are all due at the State Library on July 31. The Annual Report is due October 31.

Roslin reported that the library was granted \$3,000 from the Marion County Community Foundation for programming. Several staff will attend the Iowa Library Association conference in Des Moines on Oct. 9 – 11 for learning and networking opportunities. Pop-up book sales will be held in the Weiler Room during the Nationals. The calendar will be published and promoted in various news media outlets.

Shaw moved, Kendrick seconded that the budget report for June be approved. Motion was unanimous. Evans moved, Mertz seconded the city trust balance sheet for June be accepted. Mertz moved, seconded by McBride to transfer \$120,000 from the IPAIT fund to the checking fund (Capitol Project) for payment of bills. Motion was unanimous. McBride moved, Shaw seconded the approval for payment of bills for July. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board discussed the progress at the library park. Concrete work has been completed and handrails installed and painted. Lumber has been dried and stained and will be installed on the canopy. Landscaping is mostly done with bushes and trees planted. A local contractor has been watering the plants for upkeep. A change order of \$4,953.02 reflects changes to the curved bench, additional concrete, and trees as approved by the board. A ribbon-cutting ceremony will be held at a later date.

Under New Business, the election of officers for the coming year was held with Lindsey Carlson elected President of the Board, Erin McBride as Vice-President, and Director Thompson as Secretary. Dave Johnson's term ended June 30 and the board discussed filling in the vacancy with another male, if possible, for a gender-balanced board.

The board discussed the decrease in funding from the Board of Supervisors for all five Marion County libraries as well as the need for a new formula for distribution of funds. The Pella Library has cut off some services to rural residents due to huge disparities in funding from the city versus rural funding. The board will work on a letter to be sent to all rural residents explaining the disparity and calling for better funding for all libraries. A special meeting is planned for July 30th at 4 p.m. at the library.

There being no further business, the meeting was adjourned. The next regular meeting will be held on Tuesday, August 20, 2024 at 4:00 PM at the library.

Roslin Thompson
Secretary