

Springville Memorial Library Board Meeting
 July 10, 2024

The meeting was called to order by President Tina Allsup at 6:30PM.
 Roll Call: Present – Allsup, Carnahan, Davis, DeVore, Drymon, McCall, Porter. Also present were Director Eldred and A. Eldred.

Moved by DeVore, seconded by Drymon to approve the agenda as presented. All ayes, motion carried.

Moved by Carnahan, seconded by Porter to approve the minutes for the June 12, 2024 meeting as presented. All ayes, motion carried.

No public comments.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
CREDIT CARD CHARGES:			
Ebay (funtoys and things)Savings	7/2/2024	Summer reading prizes (yo-yo's)	\$ 85.56
CHARGE TOTAL:	\$	85.56	
Baker & Taylor	5/30 & 6/14/24	Books	\$ 227.35
Demco	6/7/2024	CD Cases	\$ 89.30
Kids Reference	7/1/24 (2 inv)	Books	\$ 728.11
Mary Jane's Farm	6/30/2024	2 yr renewal	\$ 37.95
MicroMarketing	6/12/2024	CD's	\$ 85.00
OMC	6/17/2024	Contract + usage	\$ 120.60
Our Iowa	6/25/2024	2 yr renewal	\$ 39.98
Overdrive, Inc	7/1/2024	1 yr E-Book fee	\$ 576.96
USPS	3/5,4/17,5/24,6/25/24	Postage	\$ 26.32
Total Bills to be Approved			\$ 2,017.13
Utility Bills- Preapproved			
Alliant Energy			\$ 320.23
Black Hills Energy			\$ 41.46
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 47.16
Total Utilities			\$ 421.85
Total Bills			\$ 2,438.98

Moved by Davis, seconded by Carnahan to approve the bills as presented. All ayes, motion carried.

The city finances and income report were reviewed. We received \$661.54 in interest for the three CDs for the quarter.

Correspondence: The Wellness Coalition sent a thank you for taking part in the Community Day. The Monday Niters sent a thank you and a check for \$200 for Linda speaking at their meeting. Linda would like the money to go towards shelving for the Graphic Novels.

Director's Report:

- The Open access report is due July 31st. We had 788 checkouts for Open Access FY 23-24
- Interlibrary Loan report is due July 31st.
- Enrich Iowa report turned with the expense for the window washing used.
- Working on the year end survey.
- There are forty-seven children and thirteen adults signed up for the Summer Reading Program.
- The Linn County Librarians Association was at the Linn County Fair on June 27, handing out 1500 drawstring bags and promoting the libraries in Linn County.

President's Report:

The committees FY24-25 are:

Policy-Davis, DeVore, Allsup

Personnel-Carnahan, Porter, McCall

Budget & Finance-Allsup, Davis, McCall

Strategic Planning-Allsup, Drymon

Public Relations-Porter, Carnahan, Drymon

President ProTem-McCall

No committee reports.

Unfinished Business:

1. Building issues. Two different bids were presented from Gleason Electric to replace the center row of lights in the main library. Moved by Devore, seconded by McCall to accept the bid for \$879.69 to replace the security lights that are on 24/7 in the main library. All ayes, motion carried.

The eaves at the back of the building by the Buresh Room door is plugged, Kilburg will look into the issue and try to solve it. Kilburg has brought the small buffer from the school to the library for use in the Buresh Room.

New Business:

1. Review FY23-24 goals and set FY24-25 goals.

23-24 goals:

Continue and support the security stipend-Director needs to get data to personnel committee as to extent the technology coordinator is called to fix and take care of alarm system.

Encourage whole board participation for Board Series Webinars-Several Board members attended these webinars on their own, not as a group. Davis will compile a list for new board members to watch if they are interested.

Hold a Board clean-up day for the library-Didn't happen.

Encourage Board members to attend one or two library events during the year-Board members did attend several of the events.

Goals FY24-25

1. Still would like to do group webinars for the State Library Board Series.
2. Keep working on patrons having access to more diverse programs such as pen readers, etc.
3. More community-based programs, such as tax assistance, and more things to help all groups of people.
4. More board member involvement in programs and activities.
5. The use of more technology to get the word out about the wonderful things the library is doing.

2. Bids for generators

Davis presented bids from Gleason Electric and Hawkeye Electric for generators. Discussion was held. Board members are to get their questions to Davis to present to the two companies.

Trustee Comments: McCall brought up the computer issues with the patron computers. We need to look into the patron usage and what computers are being used for, do we need other programs on the computers? Also need to the peak time and amount of bandwidth being used.

Agenda items for the next meeting:

1. Building issues
2. Strategic Planning
3. Generators
4. Patron computer/technology
5. Clean-up day for outside

Next meeting August 13, 2024

Moved by Davis, seconded by Porter to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 8:00PM

Tina Allsup, President

Treva Davis, President