

City of West Liberty Public Library
West Liberty Public Library Board of Trustees
Regular Meeting Minutes from October 15, 2025
West Liberty Public Library Lower-Level Meeting Room

Present at Meeting:

Trustees: Brianna Harvey, Rachel Morrison, Sara Sedlacek, Keegan Paisley
Library Director: Allie Paarsmith

- I. Call to Order**
- II. Approval of Agenda:** Motion to approve by Member Sedlacek, Second by Paisley, **4-0**
- III. Approval of Minutes:** September minutes were tabled
- IV. Public Discussion:**
 - A. The library has been busy.
 - B. The flag outside was replaced, but the library does not have a working light on it. This light is frequently vandalized.
- V. Financial Report:**
 - A. The state allocation has come in and Friends of the Library Book and Bake Sale money is coming in.
 - B. Bills that are due are for EBSCO, the elevator contract and repair, Transparent Language, and V&K Design.
 - C. Motion to approve and pay expenses by Member Morrison, Second by Sedlacek **4-0**
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
 - A. Tim is retiring December 31st.
- VIII. Old Business:**
 - A. Interim Vice-President
 - i. With Chesmore-Potts move, we need an interim VP. Member Paisley has agreed to step into this role
 - ii. Motion to approve by Morrison, second by Harvey **4-0**
- IX. New Business:**
 - A. Disposal of Library Property Policy Adoption
 - a. The policy was reviewed
 - b. Motion to approve by Sedlacek, Second by Morrison **4-0**
 - B. Volunteer Policy Review
 - a. Policy was reviewed
 - b. Motion to accept the policy review as complete and reaffirm current version by Morrison, Second by Harvey **4-0**
 - C. Mission, Vision, Strategic Planning Policy Review
 - a. Updated policy was presented
 - b. Motion to adopt the updated policy by Morrison, Second by Paisley **4-0**
- X. Adjourn Meeting:** Motion by Harvey, Second by Morrison, **4-0**