**Edgewood Public Library**

203 West Union Street P.O. Box 339, Edgewood, Iowa 52042

**Phone**: 563-928-6242 **Online**:www.edgewood.lib.ia.us

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (First, Last)

**Contact Information:**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (street, City, State, Zip)

Mailing Address, if different: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you prevented from lawfully becoming employed in this country? Yes / No

Are you a veteran? Yes / No

If you are a veteran, list Branch of Military and Years of Service: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Can you travel, if the job, training or a meeting require you to do so? Yes / No

Have you been convicted of a felony? Yes / No Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education:**

High School Attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduated: Yes / No

G.E.D. Yes / No

Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Classes taken that may be helpful for the position for which you are applying:

List Schools and/or training that you have received after high school.

(Name / Location of School / Date Attended / Describe degree,classes,training taken)

**Employment History**:

Employer, Address & Telephone / Supervisor, Name & Title / Dates Employed / Job Description

**Special Skills or Qualifications and Honors:**

**References:**

List three references including their titles, companies, addresses and phone numbers.

**Other Information:**

Attached pages include (list such paperwork as resume or additional pages for training, etc.)

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 6 months.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with the City of Edgewood is of an “at will” nature, which means that the employee may resign at any time and the Employer may discharge the employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged by action of the Edgewood Public Library Board of Trustees.

In the event of employment, I understand that false or misleading information given on my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the employer.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_