

Springville Memorial Library Board Meeting  
 March 13, 2024

The Springville Memorial Library Board meeting was called to order at 6:30 PM by President Tina Allsup.

Roll Call-Present: Allsup, Carnahan, Davis, DeVore, Drymon, McCall and Porter. Also present was Director Linda Eldred. Also, present A. Eldred.

Moved by Porter, second by Carnahan to approve the agenda as presented. All ayes, motion carried.

Moved by Drymon, second by Carnahan to approve the minutes for the February 14, 2024 meeting as presented. All ayes, motion carried.

Public comments: A. Eldred spoke.

DeVore presented information about Prevent Child Abuse Awareness Month in April and what can be done to promote this important issue.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b><u>CREDIT CARD CHARGES:</u></b>			
Amazon	2/12/2024	Office Supplies	\$ 23.50
Walmart	2/21/2024	Movies	\$ 61.93
CHARGE TOTAL:	\$ 85.43		
Baker & Taylor	2/9-2/20-24	Books	\$ 118.83
Creative Product Source	2/20/2024	Custom Magnets	\$ 409.61
East/West Books	2/20/2024	Books	\$ 220.91
MicroMarketing	1/30-2/26/24	CDs	\$ 279.49
OMC	1/30-2/19/24	Contract and Usage	\$ 199.38
Petty Cash (USPS)	1/10/1900	Postage	\$ 10.25
<b>Total Bills to be Approved</b>			\$ 1,323.90
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$ 287.53
Black Hills Energy			\$ 257.86
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 45.66
<b>Total Utilities</b>			\$ 604.05
<b>Total Bills</b>			\$ 1,927.95

Moved by Davis, second by DeVore to approve the bills as presented. All ayes, motion carried. City finances and income report were reviewed.

Correspondence: An email was received from Hills Bank stating that they will again give \$500 for the Summer Reading Program.

#### Director's Report:

- Summer reading program Read, Renew, Repeat is getting set up. Four of the ten programs are done.
- Community Day is April 27, the library will participate.
- Going back to being open until 8:00 PM on Thursday.
- The Accreditation Application is done and submitted.
- March 20 early out, Citizens State Bank will donate eggs and employee time to dye eggs.
- The new Boardroom Webinar has started, the first one is April 18 6:00-7:30 PM "Basically Incredible Boards". Board members can come to the library to watch as a group.
- March 23 Mark Armstong will present a program on "old jingles" at 1:00 PM.

Technology Report: A written report from Brittany about the need to replace public computers and other technology needs. She has started a review of Pen Readers to give the Board an overview of what is available for purchase.

President's Report-Nothing to report.

#### Committee Reports:

Budget & Finance- The City has accepted the changes that were made to the income line items and will be approving the entire budget this month. The expense line items did not change.

Personnel-Board evaluation of the Director is due at the next meeting.

Strategic Planning-Committee met and developed a new plan for 2024-27. Committee went over the changes with the Board and the reason for items.

#### Unfinished Business-

1. Building Issues-Allsup has talked to Gates about the light replacements in the library. Has not heard back from him, will keep following up.  
Porter asked why there were items unplugged in the Buresh Room closet and do they need to be plugged in.
2. Discuss CIP-Director will submit the new strategic plan FY2024-27 to City.

#### New Business-

1. Committee Reports-See reports above.
2. Evaluation of Strategic Plan: Moved by Davis, second by Porter to approve the Strategic Plan FY2024-27 as presented by the committee. All ayes, motion carried.
3. Fish Window Washing quote: Discussion was held about the different options presented on the bid. Moved by Davis, second by Drymon to approve the cleaning of all windows, disassemble, reassemble & screens for \$2960 and cleaning of siding and soffits for \$825. All ayes, motion carried. The blinds will not be replaced in the north windows to allow more natural light in the library.

Agenda items for next meeting:

1. Building issues
2. Employee review by Director

Next meeting April 10, 2024.

Moved by Drymon, second by DeVore to adjourn. All ayes, Motion carried.

Meeting adjourned at 7:53 PM.

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Tina Allsup, President

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Treva Davis, Secretary