

**City of West Liberty Public Library**  
**West Liberty Public Library Board of Trustees**  
**Regular Meeting Minutes from November 19, 2025**  
**West Liberty Public Library Lower-Level Meeting Room**

**Present at Meeting:**

Trustees: Sam Morel, Brianna Harvey, Rachel Morrison, Keegan Paisley, Ken Brooks

Library Director: Allie Paarsmith

City Council Liaison: Josh Schilz

- I. Call to Order 7:03**
- II. Approval of Agenda:** Motion to approve by Member Harvey, Second by Morrison, **4-0**
- III. Approval of Minutes:** September and October minutes by Member Morrison, Second by Paisley **4-0**
- IV. Public Discussion:**
  - A. Library is planning a cookie decorating event Monday, December 22 4-6pm drop-in. Board members are invited to come, speak with patrons, help, etc.
- V. Financial Report:**
  - A. Checks were found in the office that were out of the deposit window. Paarsmith will reach out to patrons/business who made donations and they will be reissued.
  - B. Bills have been paid that were approved last month.
  - C. Motion to approve and pay expenses by Member Brooks, Second by Morrison **4-0**
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
  - A. Manny Rodriguez is Sergio's recommendation for board and he is interested.
  - B. We recently discussed removal of the flagpole, but it may be a requirement for government buildings.
- VIII. Old Business:**
  - i. No old business
- IX. New Business:**
  - A. FY27 Budget Proposal
    - a. The budget was reviewed
    - b. Motion to approve by Morrison, Second by Paisley **4-0**
  - B. Disposal of property resolution
    - a. Items for disposal were presented.
    - b. Motion to approve the resolution of the items listed by Paisley, Second by Morrison **4-0**
- X. Adjourn Meeting:** Motion by Harvey, Second by Morrison, **4-0**