

Mitchellville Public Library
Board of Trustees Regular Meeting
Thursday, December 18th, 2025
6:00 P.M. at the Mitchellville Public Library
205 Center Avenue North, Mitchellville, Iowa 50169

1. **Call to Order** – Meeting called to order at 6:00 pm
2. **Roll Call** – C. Bowers, C. Torrance, J. Fritch
3. **Also Present** – Trent, Cordell
4. **Approval of Tentative Agenda** – C. Bowers – 1st Motion, C. Torrance – 2nd Motion, All in Favor/Approved
5. **New Business** –
 - **Fire Alarm Monitoring:** \$550 annually to maintenance. C. Bowers motioned to approve, C. Torrance – 2nd Motion, All in Favor/Approved
 - **Approve Bills:** Total of \$84.44, C. Bowers motion to approve, C. Torrance 2nd Motion, All in favor/approved.
 - **Minutes Being Sent:** prior to agenda being done, so it can be approved. Minutes to Trent by the Wednesday before the meeting to add approval to agenda.
 - **Update Books:** Trent is working on getting policies updated and revising the board information packets
 - **Training Certificates from Iowa League of Cities:** Everyone present received certificates for attendance.
 - **Changes to board meeting dates:** Try to change to the 4th Monday of the month @ 6:00 pm. C. Bowers motion to approve, C. Torrance 2nd motion. All in favor/approved
6. **Comments and Discussion from Director** – There will be Holiday and Winter Break programs for students while on Winter Break. We will add agreement for Library Services to Rural Polk County to the January agenda.
7. **Trustee Comments** – We are still looking for a trustee to fill the vacancy from Kristina. Share the need/posting on the library Facebook page.
8. **Adjournment** – Meeting adjourned at 7:09, J. Fritch motion to approve, C. Torrance – 2nd Motion, All in favor/approved.

Next Regular Meeting – January 26th, 2026 @ 6:00 pm

**** Meeting Notes typed and respectfully submitted by Jessie Fritch, Mitchellville Library Board of Trustees Secretary**