

Springville Memorial Library Board Meeting  
February 14, 2024

The Springville Memorial Library Board meeting was called to order at 6:31 PM by President Tina Allsup.

Roll Call-Present: Allsup, Carnahan, Davis, DeVore, Drymon, McCall and Porter.

Moved by Drymon, second by Carnahan to approve the agenda as presented. All ayes, motion carried.

Moved by Porter, second by DeVore to approve the January 10, 2024 minutes as presented. All ayes, motion carried.

Public Comment: A. Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b><u>CREDIT CARD CHARGES:</u></b>			
Amazon	1/2/-1/22/2024	Office Supplies	\$ 108.46
Amazon	1/8/2024	Books	\$ 76.85
CHARGE TOTAL:	\$ 185.31		
Biblionix	1/19/2024	1 yr. subscription	\$ 990.00
Baker & Taylor	12/26/23-1/26/24	Books	\$ 284.36
Country Living	1/11/2024	2 yr. renewal	\$ 47.02
Diamond Lake Books	1/29/2024	Books	\$ 441.43
Kids Reference	1/31/2024	Books	\$ 205.82
Linn Co-Op Lawn	12/26/2023	Lawn Care(savings)	\$ 189.54
Love of Quilting	1/31/2024	1 yr. subscription	\$ 39.95
Menards	1/2/2024	Janitorial Supplies	\$ 77.99
MicroMarketing	1/2/-1/25/24	CDs	\$ 337.50
Microsoft	1/17/2024	Software	\$ 36.00
Petty Cash (USPS)	1/3/2024	Postage	\$ 3.72
<b>Total Bills to be Approved</b>			\$ 2,838.64
<b>Utility Bills- Preapproved</b>			
Alliant Energy			
Black Hills Energy			
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 48.36
<b>Total Utilities</b>			\$ 61.36
<b>Total Bills</b>			\$ 2,900.00

Moved by Davis, second by DeVore to approve the bills as presented. All ayes, motion carried.

The city finances and income report were reviewed.

No correspondence.

Director's Report:

- Working on accreditation report that is due February 29.
- A report was sent to the council.
- Red Cedar was here February 10.
- The strategic planning committee needs to meet about the ADA applications in the library for the accreditation report.
- Senior meal February 21, thirty-five are registered.
- March 16 Mark Armstrong will be at the library.
- April is poetry month, Harold Gray coming April 27. Master Gardeners will also be coming in April
- The contract from the County has been returned the amount we will receive is \$30,309.23, down from last year by a lot.
- Director presented a list of needs and improvements for the library, such as shelving, youth area, and the Buresh Room closet.

President Report: Nothing to report

Committee Reports: Nothing to report.

Unfinished business:

1. Building issues – Discussion was held on light replacement in the library. Gates gave an estimate but we want to know if there is better quality of light that might have longer life. Ask Gates to come to a meeting or special meeting so we can have our questions answered.
2. Quarterly Strategic Planning Report- Discussion was held on different points and things of concern. Want information on the Pen Readers and cost, etc.
3. Budget- Committee will contact the city concerning the lesser amount receiving FY23-24. Will ask if we can adjust income FY24-25. Budget committee will meet.
4. Community Study 2024-Changes to the Community Study were discussed.
- 5.

New Business:

1. Discuss CIP- The city CIP was looked at. Board members are to take home CIP forms and bring back with what ideas on what is needed.

Trustee Comments:

Davis thanked Porter for all his hard work in decorating the library for Christmas and every month and for organizing the decorations, etc.

Davis made Board aware of possible legislation that would affect the way the library board would be allowed to operate.

Agenda items for next meeting:

1. Building issues
2. CIP
3. Budget

Next meeting March 13, 2023

Moed by Devore, second by Carnahan to adjourn. All ayes, motion carried.  
Meeting was adjourned at 7:43 PM.

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Tina Allsup, President

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Treva Davis, Secretary

unofficial