

**Library Board of Trustees Meeting
January 16, 2024**

The Knoxville Public Library Board of Trustees met on Tuesday, January 16, 2024 at 4:00 p.m. Members present were Jan Evans, John Mertz, Lindsey Carlson, Elly Shaw, and Dave Johnson. Erin McBride and Laura Kendrick were absent. Staff present: Roslin Thompson, Holly Shelford, Shannon Proctor, and Connie Davids.

The meeting was called to order by Carlson. Johnson moved, Shaw seconded to approve the minutes of the December 19, 2023 meeting as mailed. Motion passed unanimously. Mertz moved, seconded by Johnson to approve the minutes of the special meeting on December 21, 2023 as mailed. Motion passed.

Roslin gave the librarian's report for December 2023. Total circulation was 2,613 printed materials and 1,111 non-print items. Total number of visits was 1,578 (averaging 66 a day).

Roslin shared the calendar of events and attendance. 34 books were donated for the Christmas tree of books (\$559). Chess Club will meet on Wednesdays after school in February. DIY and Story Times continue to be well attended. 224 children and 70 adults played the lifesize CandyLand game during the winter break. Staff visited 17 classrooms with 318 children and 23 adults in December in a partnership with the schools. The Innovative Libraries Online Conference (ILOC) is on Jan. 25 with sessions related to the theme "Libraries Are Forever." Central College volunteer students will host their volunteer income tax assistance (VITA) workshops at the library on Feb. 24 and March 2.

The Marion County Libraries will present a budget request to the Board of Supervisors on Jan. 23 with Pleasantville being separate from the usual formula using rural circulation numbers. The library's proposed budget for FY2025 will be presented to the city council on Mar. 4.

Under Media Strategy Plan, Roslin reported that the February calendar will be published next week and circulated through media channels. Bad weather closings are announced on social media and on the local radio station KNIA/KRLS.

Shaw moved, Evans seconded that the revenue and expense report for December be approved. Motion passed. Evans moved, Johnson seconded the city trust report for December be accepted. Motion was unanimous. Mertz moved, Evans seconded the approval for payment of bills for January. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board reviewed the design documents for the library park. There were several suggested revisions which will be presented to the design team at a future meeting.

There being no other business, the meeting was adjourned at 5:05 p.m. The next regular meeting will be held on February 20, 2024 at 4:00 P.M. at the library.

Roslin Thompson
Secretary