

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, January 9, 2024

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Jennifer Garms, Matthew Wilke, Susanne Hankey, Joe Minor and Kim Warpinski. Also in attendance was Library Director Lisa Pope and New Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Warpinski moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the December minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. 2024-2025 Budget - Presented to the city council.
 - b. Director's Evaluation - Reviewed. Was stated that Pope did an excellent job over the past year, and overall while Library Director in Elkader. The director evaluation process was also explained to Bomhoff.
 - c. Social Media Policy - Revised. Updated version will be reviewed again at the February meeting.
8. New Business
 - a. Welcome New Director - Bomhoff introduced herself and the board members introduced themselves as well.
 - b. Foundation Wish List - Reviewed. The Foundation will be advised of the board and director's most immediate wants for library.
 - c. Exit Interview - Pope provided each board member with her written exit interview.
 - d. Trustee Training: Trustee's Handbook, Chapter 16 - Reviewed
9. Friends of the Library Reports – Reviewed November and December minutes.

10. Public Comments – None.

11. Adjournment – Hankey moved to adjourn the meeting at 6:04 pm. Garms seconded. Motion carried. Next meeting is scheduled for February 13, 2024 at 5:00 pm.

Respectfully submitted,

Kim Warpinski, Secretary/Treasurer