**Elkader Public Library Board of Trustees**

**Regular Board Meeting – Tuesday, January 9, 2024**

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Jennifer Garms, Matthew Wilke, Susanne Hankey, Joe Minor and Kim Warpinski. Also in attendance was Library Director Lisa Pope and New Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Warpinski moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the December minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business  
   a. 2024-2025 Budget - Presented to the city council.  
     
   b. Director's Evaluation - Reviewed. Was stated that Pope did an excellent job   
    over the past year, and overall while Library Director in Elkader. The director   
    evaluation process was also explained to Bomhoff.  
     
   c. Social Media Policy - Revised. Updated version will be reviewed again at the   
    February meeting.
8. New Business  
   a. Welcome New Director - Bomhoff introduced herself and the board members   
    introduced themselves as well.  
     
   b. Foundation Wish List - Reviewed. The Foundation will be advised of the board   
    and director's most immediate wants for library.  
     
   c. Exit Interview - Pope provided each board member with her written exit   
    interview.  
     
   d. Trustee Training: Trustee's Handbook, Chapter 16 - Reviewed
9. Friends of the Library Reports – Reviewed November and December minutes.
10. Public Comments – None.
11. Adjournment – Hankey moved to adjourn the meeting at 6:04 pm. Garms seconded. Motion carried. Next meeting is scheduled for February 13, 2024 at 5:00 pm.

Respectfully submitted,

Kim Warpinski, Secretary/Treasurer