

Springville Memorial Library Board Meeting
January 10, 2024

The Springville Memorial Library Board meeting was called to order at 6:30 PM by President Tina Allsup.

Roll Call-Present: Allsup, Carnahan, Davis, Drymon, Porter. Absent DeVore, and McCall.

Moved by Porter, second by Carnahan to approve the agenda as presented. All ayes, two absent.
Motion Carried

Moved by Drymon, second by Allsup to approve the minutes of the December 13, 2023 meeting as presented. All ayes, two absent. Motion carried.

No public comments.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Barnes & Noble	12/4/2023	Gift Cards (savings)	\$ 75.00
Half Price Books	12/4/2023	Gift Cards (savings)	\$ 75.00
Mary Jane's Farm	12/5/2023	1 yr subscription	\$ 19.95
Walmart	12/7/2023	DVDs	\$ 249.82
CHARGE TOTAL:	\$ 419.77		
American Patchwork & Quilt	12/1/2023	1 yr subscription	\$ 35.00
Baker & Taylor	11/30-12/18/23	Books	\$ 217.00
Micromarketing	12/14-12/19/23	CDs	\$ 142.50
OMC	12/15/2023	Contract and usage	\$ 93.19
PerMar	12/8/223	FA and BA Monitoring	\$ 402.36
Pointcore Graphic Solutions	12/27/2023	Bronze Plate	\$ 20.00
Petty Cash (USPS)	9/5-10-3-23	Postage	\$ 13.29
Total Bills to be Approved			\$ 1,343.11
Utility Bills- Preapproved			
Alliant Energy			
Black Hills Energy			
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 47.12
Total Utilities			\$ 60.12
Total Bills			\$ 1,403.23

Moved by Davis, second by Drymon to approve the bills as presented. All ayes, two absent.
Motion carried.

The city finances and income reports were reviewed. The library received \$520.58 for quarterly interest from the two CDs at Linn Credit Union. The \$10,000 donation was put into another CD for six months at 5.29% interest.

No correspondence.
No Director's report
No President's report
No Committees reported.

Unfinished business:

Building issues. There was a quote from Gates to replace the lights in the main library as the new lens won't fix the present light fixtures. Need more information before approving.

Budget: The budget FY24-25 has been sent to the City for consideration.

New Business:

Mid-year Director's review: The Personnel Committee met with the Director and presented their concerns and things that still need to be worked on. Full board discussion followed.

Quarterly Strategic Planning Report: Tabled till next meeting. Discussed the Community Study and added businesses to the study. Board needs to look over both documents before the next meeting.

Trustee Comments:

Welcome Drymon to the Library Board and added her to the committees. All committees were told to familiarize her with the different committees. Also shared site information was given to Drymon.

Agenda items for next meeting:

1. Budget
2. Building issues
3. Quarterly Strategic Plan
4. Community Study

Next meeting: February 14, 2024

Moved by Porter second by Carnahan to adjourn. All ayes, two absent. Motion carried. Meeting adjourned at 7:18 PM

Tina Allsup, President

Treva Davis, Secretary