

Springville Memorial Library Board Meeting
December 13, 2023

The Springville Memorial Library Board meeting was called to order at 6:30PM by President Tina Allsup.

Roll Call-Present: Tina Allsup, Marla Carnahan, Treva Davis, Kelly DeVore, James Porter, Daryl McCall absent, one seat vacant. Also, present were Director Linda Eldred, Rita Drymon and Amos Eldred.

Moved by Carnahan and second by Porter to approve the agenda as presented. All ayes, one absent, one seat vacant. Motion carried.

Moved by Porter, second by DeVore to approve the November 8, 2023 minutes as presented. All ayes, one absent, one seat vacant. Motion carried.

Public comments-A. Eldred spoke

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Walmart	11/29/2023	Coffee Cups	\$ 15.34
Amazon	11/27/2023	LED downlight	\$ 69.50
CHARGE TOTAL:	\$ 84.84		
Affordable Heating & Cool	11/22/2023	Furnace Maintenance	\$ 179.91
Hovarth, Caleb	11/8/2023	Books	\$ 300.00
Kids Reference Co.	11/3/2023	Books	\$ 371.73
Micromarketing	11/7-11/30/23	CDs	\$ 171.52
Modern Marketing	11/29/2023	Summer 24 Reading Supplies	\$ 126.63
OMC	11/20/2023	Contract and usage	\$ 105.70
Willow Lane	11/7/2023	Books	\$ 220.90
Total Bills to be Approved			\$ 1,561.23
Utility Bills- Preapproved			
Alliant Energy			
Black Hills Energy			\$ 79.62
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 48.79
Total Utilities			\$ 141.41
Total Bills			\$ 1,702.64

Moved by Davis, second by Carnahan to approved the bills as presented. All ayes, one absent, one seat vacant. Motion carried.

City finances and income report were reviewed.

Income:

Copies/Merchandise sales	\$19.95
Donations	\$25.00
Buersh Room Rental	\$240.00
Savings	\$1400.00 (Benevity Fund McCall)

No correspondence.

Director's Report:

- Problem with self-checkout, may need a new one.
- Brittany is working on the security issue. PerMar has been here, but may need more help from them.
- Application for the accreditation has come, work has started on it. Due February 29, 2024.
- We received the Open Access money \$531.28 down from last year's figure of \$647.19.
- The county figures have been submitted.

President's report-Still trying to figure out what software to use to get the policy book in electronic form.

Committee Reports-Nothing to report from any committee.

Unfinished Business:

Building issues: Waiting for Gates to install the light shield, will call about the status of the order.

New Business:

1. Proposed budget FY24-25-The budget and finance committee presented the proposed budget FY24-25. Discussion was held. Moved by DeVore, second by Porter to approve the proposed budget FY24-25 as presented. All ayes, one absent, one seat vacant. Motion carried. The proposed budget will be given to the city for consideration.
2. Board Application. Rita Drymon applied for the vacant seat on the library board to finish out that term. Moved by Davis, second by Carnahan to recommend the appointment of Rita Drymon to the library board. All ayes, one absent, one seat vacant. Motion carried.
3. Weppler Donation. Troy and Becky Weppler have donated \$10,000 to the library. A discussion was held as to our options of where the money should be placed to get the best

use out of the donation. Moved by Allsup, second by Carnahan to place the \$10,000 in the library savings CD at Linn Area Credit Union. All ayes, one absent, one seat vacant. Motion carried.

Trustees Comments:

Davis explained that the city is beginning to work on the CIP for the city and wants the library to participate in this process along with them. Suggested that this be on a future agenda to begin the process.

Also, Davis told about meeting Bob from Marion who comes to our library instead of Marion and told of the praise he had for our staff and our library.

Agenda items for next meeting:

1. Building issues
2. Budget
3. Mid-year Director's review
4. Quarterly strategic planning review

Next meeting January 10, 2024

Moved by Davis, second by DeVore to adjourn. All ayes, one absent, one seat vacant. Motion carried. Meeting adjourned at 7:34PM

Tina Allsup, President

Treva Davis, President