

# FRIENDS OF THE EPL BOARD MEETING

DATE: October 5, 2023 TIME: 6:00

WHO CALLED MEETING TO ORDER: Lili

**WHO ATTENDED:**

**BOARD MEMBERS:**

	Yes	No
Lili Jensen, President	x	
Becky Domek, VP	x	
Cheryl Houseman, Treas.		
Dawn Webb, Sec.	x	
Kim Anderson		
Lyle Hevern	x	
Kathy Graves		
Dorothy Christensen	x	
Joan Nims	x	
Pam Spoo	x	

**STAFF**

	Yes	No
Tena Sunde	x	

**GUESTS**

	Yes	No

**AGENDA:** WHO MOVED FOR APPROVAL OF AGENDA: Dorothy

SECONDED: Becky DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed \_\_\_\_\_

**MINUTES:** WHO MOVED FOR APPROVAL Pam

SECONDED: Dorothy DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed \_\_\_\_\_

**BILLS / FINANCE REPORTS:** WHO MOVED FOR APPROVAL Dorothy

SECONDED: Becky DISCUSSION:

Following last meeting, we discussed using overage from Summer Reading for other programs- there is an adjustment on the Expenditure report to reflect this  
Some changes on proposed budget for next year to be discussed later  
Reminder that Imagination Library is growing and costs more as it grows.

UNANIMOUSLY APPROVED: x YES Opposed \_\_\_\_\_

**DIRECTOR'S REPORT:**

October newsletter went out last week: Upcoming event Lucille Ball performance Nov 8 at 5:30; December holiday event planned for December 9 with activities holiday related; upcoming knitting/ crochet events; Willy Wonka event November 14th 6:00pm  
Planning to update/ rotate out some info for genealogy & historical items. Trying to revitalize a Geneology event.  
Attempting to bring a STEM escape event : an inflatable "bus" that has puzzles to solve riddle- geared toward families with children 8 & up. Currently in testing phase but should be an exclusive/ exciting event! Coming Fall 2024

Sept 2023 representative from Carnegie Libraries in Iowa Project stopped by to gather info- she will be planning a program hopefully in the spring. (Carnegie library designation goes back to early 1900's)

**PUBLIC COMMENTS:**

None

**BRAINSTORMING:**

1. Update on LFL- Lincoln and Trinity were updated/ repaired by Tony and Jody Condo (at no charge to us!). We are grateful for that work. Wa Tan Ye is going to pay for one new one and the woodworker is going to make 4 for the price of 1! Status update for the rest of the LFL by Tena- discussion of replace vs. new placement? Suggest that we reach out to the others who have volunteered to repair Gruver and Spurgin. Perhaps the Thoreson could be placed further south to help avoid some of the vandalism? Tena will check on that for a replacement unit. New locations: maybe at the Ninja park west of the river? Or maybe by the new pool or near the RWC? Other suggestions may be made by Parks Dept
2. 2024 Williamson Grant- \$20,000 per year if we use as required: one suggestion is new flooring on the basement level. This new flooring is working great. Perhaps the hallway and something colorful for childrens. Another consideration from the staff would be a canopy with library logo on it for public events outdoors. Tena will get pricing on canopy idea and on carpet.
3. 2023 Silent Auction plans: Nov 1-Nov 15, closing at 6:00pm: Proceeds will go toward the Imagination Library project, using the 32Auctions website again at \$140 per event. Letter has gone out for donations and a few have come in already. Tena could use help with wrapping baskets on Oct 30-31.

**UNFINISHED BUSINESS:**

1. Motion Made By: \_\_\_\_\_ Seconded: \_\_\_\_\_ Discussion:

There was an email declining the option of the Virtual Tour— this is to document in minutes– no discussion required

Unanimously Approved:  YES Opposed: \_\_\_\_\_

**NEW BUSINESS:**

1. Motion to approve 2024 draft budget Made By: \_\_\_\_\_ Dorothy \_\_\_\_\_ Seconded: \_\_\_\_\_ Pam \_\_\_\_\_ Discussion:

Discussion of Draft budget for 2024– Community room supplies has been changed from previous coffee

Suggest that we need to budget a bit more for Paypal fees

Suggest that Imagination Library line item needs to go up to 6,000/ yr (this is coming out of donations more than our funds)

Unanimously Approved:  YES Opposed: \_\_\_\_\_

2. Motion to approve final bill Made By: \_\_\_\_\_ Lyle \_\_\_\_\_ Seconded: \_\_\_\_\_ Dorothy \_\_\_\_\_ Discussion:

Community Room project wrap up: All warranty info, manuals and samples completed. Remainder is \$9,195.93

Unanimously Approved:  YES Opposed: \_\_\_\_\_

3. Motion to approve up \$500 for kitchen items as needed (if more is needed, the group will be consulted) Made By: \_\_\_\_\_ Becky \_\_\_\_\_ Seconded: \_\_\_\_\_ Dorothy \_\_\_\_\_ Discussion:

There is a large demand to have some cooking classes! As of now, we have no equipment to have such a program. A quick search gave some ideas of cost of equipment, pots/ pans, baking sheets/ cutting boards/ spatulas/ silicone hot pads/ towels & cloths est \$367 There is a concern about locking away a knife set .

Unanimously Approved:  YES Opposed: \_\_\_\_\_

4. Motion to reinvest \$40,000 each into CD's at NorthWest Bank (15 mo) and Northstar Bank (11 mo) Made By: \_\_\_\_\_Lyle\_\_\_\_\_ Seconded: \_\_\_\_\_Becky\_\_\_\_\_ Discussion:

CD reinvestment: \$137,359,23 in the Money Market account has been waiting. Cheryl recommends reinvesting some of this at this time by putting \$40,000 each into banks that support the library.

Unanimously Approved:  YES Opposed: \_\_\_\_\_

**UPCOMING BUSINESS:**

Consider an application for the Berghefer Grant for helping to fund Imagination Library next time (Applications due in March 2024)

**MOTION FOR ADJOURNMENT:** \_\_\_\_\_ Pam \_\_\_\_\_ Time: \_\_7:15pm\_\_\_\_\_ Seconded: \_\_\_\_\_Becky\_\_\_\_\_

Unanimously Approved:  YES Opposed: \_\_\_\_\_

**MINUTES TAKEN BY:** \_\_\_\_\_ Dawn Webb \_\_\_\_\_

**NEXT MEETING:** \_\_\_\_\_ January 4, 2024 6:00pm \_\_\_\_\_