

## 2024-25 Budget Request

### Department Library

<b>Capital Outlay</b>	
<p><b><u>Items:</u></b></p> <p>Computers: 4 replacement desktops (1 OPAC / 2 child patron / 1 child staff). Each of these will be 4 years old. Main floor switch (currently at 100MB and everything is now 1 GB speed). Core switch in server room will be 6 years old. Access points will be 5 years old.</p> <p>Copy Machine: The copy machine for the lower level will be 6 years old and is the only one that can print the labels we need. the newer (lesser model) Sharp does not do well with this. (Current machine was purchased in 2018.)</p>	<p><b><u>Cost:</u></b></p> <p>Computers:</p> <ul style="list-style-type: none"><li>4 desktops @ \$1,100 each = \$4,400</li><li>1 8-port PoE switch @ \$140</li><li>1 Edgeswitch 24 PoE @ \$425</li><li>4 Access Points @ \$180 = \$720</li></ul> <p>Copier:</p> <ul style="list-style-type: none"><li>1 copy machine @ \$6,000</li></ul> <p style="text-align: right;"><b>Total: \$ 11,685</b></p>

<b>Capital Improvements</b>	
<p><b><u>Items:</u></b></p> <p><u>Paint:</u> The last areas of the library to have updated paint were skipped the last time other areas were painted, so it's likely been a minimum of 15 years. This includes the book drop room, tornado shelter hallway, west entry, and north entry.</p>	<p><b><u>Cost:</u></b></p> <p>Paint: \$4,000</p> <p style="text-align: right;"><b>Total: \$ 4,000</b></p>

Outlay : Pumps, desks, plows, etc.

Improvements: Permanent items such as utility extensions, major building repairs, etc.

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_