

Library Board of Trustees Meeting
September 19, 2023

The Knoxville Public Library Board of Trustees met at the library on Tuesday, September 19, 2023 at 4:00 p.m. Members present were Jan Evans, Elly Shaw, John Mertz, Lindsey Carlson, and Laura Kendrick. Erin McBride and Dave Johnson were absent.

The meeting was called to order by Lindsey Carlson. John Mertz moved, Elly Shaw seconded to approve the minutes of the August 15, 2023 meeting as mailed. Motion passed unanimously. There were no public comments.

Under Correspondence, Roslin read a letter from THRIVE regarding the Merry-n County Christmas lighted display at Marion County Park. No decision was made. Roslin then read a letter from Susan Ritchie, daughter of Frederick Blanch, an author who left \$2,000 to the library in his will. A canvas with a photograph of flowers was also given to the library.

Roslin gave the librarian's report for August 2023. Total circulation was 3,277 printed materials, 932 non-print materials. Electronic materials numbered 1,362 items. There were 1,802 visits averaging 67 people each day. Roslin has been working on the Annual Survey and shared some of the statistics with the board. The final version will be presented next month. The Annual Survey is due October 31, 2023. The Marion County trustees had training on September 7th with the topic of succession planning. Twenty trustees and staff were in attendance.

The Fall newsletter is out and available on the website and in print. The Friends group will have pop-up book sales on Oct. 13 and 14. The new Story Walk is in place along Competine Trail.

Under Media Strategy Plan, various events will be publicized through the usual media outlets. The October calendar is printed and on-line.

Evans moved, Shaw seconded that the revenue and expense report for August be approved. Motion was unanimous. Shaw moved, Mertz seconded the city trust report for August be accepted. Motion was unanimous. Kendrick moved, Shaw seconded the approval for payment of bills for September. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board discussed the second review of the programming policy. Mertz moved, Kendrick seconded to approve the programming policy. Motion passed. The sponsorship and partnership policy was tabled for next month with some suggested changes.

There being no further business, the meeting was adjourned at 4:50 p.m. The next regular meeting will be held Tuesday, October 17, 2023 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary