

Library Board of Trustees Meeting
August 15, 2023

The Knoxville Public Library Board of Trustees met at the library on Tuesday, August 15, 2023. Members present were Elly Shaw, John Mertz, Erin McBride, and Laura Kendrick (on Zoom). Dave Johnson, Lindsey Carlson, and Jan Evans were absent. Staff present were Roslin Thompson, Shannon Proctor, Holly Shelford, and Connie Davids. Gene and Nola Luebbert were present to represent the Gardening Club.

The meeting was called to order by Erin McBride. There was no public comment. Mertz moved, Shaw seconded to approve the minutes of the July 18, 2023 meeting as mailed. Motion passed unanimously.

There was no correspondence.

Roslin gave the librarian's report for July 2023. 3,506 printed materials were checked out, with 987 non-print materials. 1,339 downloadable items were checked out with Bridges in usual high demand. Adventure Passes were used 17 times, with the Blank Park Zoo being very popular. There were 1,748 visitors to the library (averaging 70 visitors a day). 238 reading logs were completed for the SRP. There was a total of 11 programs for all ages in July with an attendance of 355. The calendar for August is busy besides the regular programs - Linda McCann will present a program on the Prohibition Era and there will be an artist reception for Abbie Aleff, who has a display at the library. The pop-up book sale by the Friends group during the Nationals made \$565.

Marion County library trustees will meet at the library on September 7 for continuing education training from the district State Library consultant, Maryann Mori. Roslin reported on several maintenance issues in the building: paint touch-up, stained ceiling tiles, and addressing possible places where birds or bats enter the building.

Under the Media Strategy Plan, Roslin will advertise the September calendar as well as promote upcoming programs on local media channels. A "Thank you" ad was published in the Marion County Messenger.

Shaw moved, Mertz seconded that the financial report for July be approved. Motion was unanimous. Mertz moved, Shaw seconded the city trust report for July be accepted. Motion was unanimous. Mertz moved, Shaw seconded the approval for payment of bills for August. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Nola Luebbert said that the Gardening Club would like to have a joint meeting with the Library Board to discuss a partnership over the library park. Members of the club have collective years of expertise with trees, flowers, and plants that would benefit the community and help the board with the park. The board thanked them.

Under New Business, the board reviewed the programming policy. It will be reviewed again at the next meeting. The board had a first reading of a sponsorship and partnership policy, which will be read again at the next meeting.

There being no further business, the meeting was adjourned at 4:40 p.m. The next regular meeting will be held Tuesday, September 19, 2023 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary