

West Liberty Public Library Minutes

Date: August 16, 2023 | **Time:** 7:00 pm

Present at Meeting: Library board members Richard Brand, Maria Lugo, Larry Miller, Samuel Morel, and Shannon Schneider along with director Allie Paarsmith.

- I. Call to Order**
- II. Approval of Agenda:** Motion by Brand, Second by Lugo, 4-0
- III. Approval of Minutes:** Motion by Schneider, Second by Brand, 4-0
- IV. Public Discussion:**
 - A. None**
- V. Financial Report:** Motion by Brand, Second by Schneider, 4-0
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
 - A. None**
- VIII. Old Business:**
 - A. Library Logo**
 - a. Board liked the design of the second logo, and asked for the blue to be lightened.
 - B. Fencing Quotes**
 - a. Paarsmith will reach out for updated quotes using galvanized fencing in the back of the library.
- IX. New Business:**
 - A. Summer Reading Summary**
 - a. Participation and completion was up from last summer.
 - B. Racial Justice Grant Technology Upgrades**
 - a. Library will be using part of the grant to purchase new staff computers along with new Chromebooks for patrons.
 - b. Paarsmith will reach out to Dell to update the quote by removing sales tax.
 - c. Motion to approve the updated quote by Lugo, Second by Morel, 4-0
 - C. Records Retention Policy Review**
 - a. Motion to approve the policy changes by Schneider, Second by Morel, 4-0
- X. Adjourn Meeting:** Motion by Brand, Second by Morel, 4-0