

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, July 8, 2025

1. Call to Order – President Jen Wilwert called the meeting to order. Board members present were: Susanne Hankey, Bob Griffith, Matthew Wilke, Jennifer Garms, Joe Minor and Kim Warpinski. Also in attendance was Library Director Samm Schwarz.
2. Approval of the Agenda – Warpinski moved to approve the agenda. Griffith seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Griffith moved to approve the June 3 and June 24 minutes. Garms seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills with the addition of the Gordon Flesch and Alpine bills. Wilke seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Musical Instruments on the Library Lawn: The instruments have been installed and are being used.
 - b. Disaster Response Plan: Was updated.
 - c. Baker & Taylor Update: The bills are being managed.
8. New Business
 - a. Library Foundation Meeting Scheduled for 7/15/25 at 5:00 pm: Schwarz shared her wish list and the board approved the items appropriate for the use of Foundation funds. The list will be presented to the Foundation at their upcoming meeting.
 - b. New/Revised Strategic Plan: Tabled until the August Board Meeting.
 - c. New Library Assistant & Outgoing Library Assistant: Debbie Johnson was hired as the new library assistant. She will take Lisa Ihde’s place. Ihde will serve as a substitute when needed.
9. Trustee Training
 - a. Assorted Readings/Blog Entries on Flexible Library Spaces & Mobile Shelving: Reviewed.
10. Friends of the Library Report – Will review June and July minutes at the August meeting.
11. Public Comments – None
12. Adjournment – Garms moved to adjourn the meeting at 6:11 PM. Hankey seconded. Motion carried. Next meeting is scheduled for August 12, 2025 at 5:00 PM.

Respectfully submitted,
Kim Warpinski, Secretary/Treasurer