

MINUTES OF MITCHELLVILLE PUBLIC LIBRARY

Board of Trustees

Thursday May 4, 2023

- I. Meeting called to order at 5:34 pm.
- II. Roll Call
 - a. Trustees Present: Christie Brookes, Chrissy Bowers, Jerry Butler and Ryan Houska. Rhonda Jones, excused.
 - b. MPL Director - Ellen Heather, MPL Clerk - Cordell Pace.
 - c. City Administrator - Tammi Dillavou, absent.
 - d. City Liaison – Brad Cowman, absent.
- III. Agenda –Motion made to approve the Thursday May 4, 2023 meeting agenda made by C. Bowers and seconded by R. Houska, carried.
- IV. Consent Agenda, motion made to accept and approve by C. Bowers and seconded by R. Houska.
 - a. Previous Meeting Minutes
 - b. Accept and File Library financials from February 2023 and March 2023.
 - c. Accept February 2023 and March 2023 Library Bills.
 - d. Accept and file February 2023 and March 2023 Library Statistics.
- V. Unfinished Business –
 - a. Safe Child Policy was updated and approved.
 - b. Interior paint – Quote received from LC Painting, Inc. Motion made by C. Bowers and seconded by R. Houska to approve spending up to\$5,500.00 for interior paint, and use the approved shelving funds toward the painting costs. Motion carried.
 - c. Director evaluation to be conducted and submitted. Will schedule asap.
 - d. RAGBRAI 2023- Cannot sell/give away any temperature controlled food, prepackaged/prepared food is allowed. Director will reach out for possible donations and a decision will be made.
- VI. New Business –
 - a. Furnace Issues 17 years old. Will discuss continue discussion at next meeting.
 - b. Discussion of upcoming needs and the beginning of the fiscal year.
 - c. One Trustee allowed to attend the Mitchellville Public Library Foundation Meeting.
 - d. Peanut fundraiser will continue until the supply is sold.

- VII. Director's Report – The Library will remain a positive, safe place for everyone.
- VIII. Trustee Comments – Possibility of extending Library hours and explore adding staff.
- IX. Motion to adjourn at 6:42 pm. made by J. Butler and seconded by C. Bowers; motion carried.

Minutes respectfully submitted by Recording Secretary Christie Brookes.

clb/MPL- R/S

cc: MPL file

C. Bowers

C. Brookes

R. Houska

R. Jones