

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, July 11, 2023

1. Call to Order – Vice-President Jennifer Garms called the meeting to order. Board members present were: Matthew Wilke, Bob Griffith, Susanne Hankey, Joe Minor and Kim Warpinski. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the June minutes. Griffith seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Minor moved to approve the payment of bills with the Alpine and Gordon Flesch amounts added. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business – None.
8. New Business
 - a. Reviewed Year-End Reports
 - b. Review/Revise Circulation Loan Policy – Warpinski moved to revise the Circulation Loan Policy by adding “of patrons” to the end of the 1st paragraph under Audio Visual Loan, moving “No library material...” sentence from the bottom of the 1st page to the “Good Standing” section, delete “notification is placed...day of operation” under Circulation Periods, and delete “under the age of 8 years old” from the last paragraph under Overdue Materials. Garms seconded. Motion carried.
 - c. Iowa Library Association Conference, Oct 11-13 – Lisa and Simone will attend.
 - d. Trustee Training: Message from the State Librarian Michael Scott – Reviewed.
9. Friends of the Library Report – Reviewed June minutes.
10. Public Comments – None.
11. Adjournment – Griffith moved to adjourn the meeting at 5:40 PM. Minor seconded. Motion carried. Next meeting is scheduled for August 8, 2023 at 5:00 PM.

Respectfully submitted,
Kim Warpinski, Secretary/Treasurer