

**Library Board of Trustees Meeting  
June 20, 2023**

The Knoxville Public Library Board of Trustees met at the library on Tuesday, June 20, 2023. Members present were Lindsey Carlson, Erin McBride, John Mertz, Laura Kendrick, Elly Shaw, and Dave Johnson. Jan Evans was absent. Staff present were Roslin Thompson, Connie Davids, Shannon Proctor, Heather Libby, and Holly Shelford.

The meeting was called to order by Lindsey Carlson. Shaw moved, seconded by Mertz to approve the minutes of the May 16, 2023 with one correction. Motion passed. McBride moved, seconded by Kendrick to approve the minutes of the special meeting on May 31, 2023 as mailed. Motion passed.

Roslin gave the librarian's report for May 2023. Total circulation was 2,864 printed materials, 710 non-print items, 1,143 downloadable items and 1,227 website visits. 356 public computer usage, 129 AWE usage were recorded as well as 415 wireless counts. There were 1,805 visits in the month (an average of 72 visits a day). The library participated in Helmets and Hotdogs at the end of the school year (app. 260 attendees) and had Story Time for the KinderPrep class. The Summer Library Program is going well with strong attendance at events. There was a total of 8 programs for adults with 127 attendees and 28 children's programs with 891 attendees.

The library staff was present at the Family Fun Fair and are pleased that the Story Walk is finally up at the trail near the Bessie Spaur Butterfly Garden. Renowned poet, Caleb Rainey "The Negro Artist" will give a performance on Thursday, June 22 at the library. Roslin gave an update on state and federal legislation that may potentially affect the library's budget. There are several webinars available for the board and staff to watch and learn about various issues that impact libraries.

Under Media Strategy Plan, Roslin reports that social media has been effective in reaching large audiences. There is a new advertisement publication called the Marion County Messenger that has been promoting our programs.

Mertz moved, McBride seconded that the financial report for May be approved. Motion was unanimous. Johnson moved, Shaw seconded the city trust report for May be accepted. Motion was unanimous. Mertz moved, Kendrick seconded the approval for payment of bills for June. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, the board had a first reading of a Public Participation Policy. It will be discussed at the next board meeting.

Kendrick moved, seconded by Johnson to accept Roslin's recommendation for staff wages for FY2024. Motion passed. The board went into closed session to discuss the director's performance evaluation.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, July 18, 2023 at 4:00 P.M. at the library.

Roslin Thompson

Secretary