

**Library Board of Trustees Meeting  
April 18, 2023**

The Knoxville Public Library Board of Trustees met at the library on Tuesday, April 18, 2023 at 4:00 p.m. Members present were Lindsey Carlson, Jan Evans, Elly Shaw, Dave Johnson, John Mertz, Erin McBride, and Laura Kendrick. Staff present were Roslin Thompson, Holly Shelford, Heather Libby, Shannon Proctor, and Connie Davids.

The meeting was called to order by Lindsey Carlson. Mertz moved, Evans seconded to approve the minutes of the March 21, 2023 meeting as mailed. Motion passed unanimously. Evans moved, seconded by Shaw to approve the minutes of the special meeting on March 28, 2023 as mailed. Motion passed.

Roslin gave the librarian's report for March 2023. 4,235 physical and 1,195 downloadable items were checked out. There were 2,141 visits in March, averaging about 79 visitors a day. There was good attendance at all programs and the meeting rooms are well-used several times a day. The district kids' and adult librarians will meet at the library this week, while the State Library has asked for Knoxville to be the venue for the area directors to meet for their roundtable in May.

At the last city council meeting, the mayor read a proclamation for National Library Week which is celebrated April 23 – 29 this year. The Friends group will hold its book sale on April 28 and 29.

Preparations are being made for the Summer Reading program with the theme "Find Your Voice." We have partnered with PBS to bring a trailer with STEM activities at the end of the school year. The MCCF grant was turned in with a request for \$3,000 to improve accessibility to materials and programs as in a book club with the high schoolers and purchasing more VOX books.

Under Media Strategy Plan, the library will advertise upcoming events in the usual media channels, especially social media. The library also subscribes to a texting service.

Johnson moved, McBride seconded that the revenue and expense report for March be approved. Motion was unanimous. Mertz moved, seconded by Johnson that the city trust report be approved. Motion passed unanimously. McBride moved, Shaw seconded the approval for payment of bills for April. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board reviewed the revised version of the Collection Development policy. Shaw moved, Evans seconded to approve the policy. Motion passed unanimously.

Roslin gave an update on the demolition of the house next door. Backfilling and grading are almost completed by Cushman Excavation. Carlson called for a special meeting on Tuesday, April 25 to meet with Nancy Toll, a grand-niece of Dixie Cornell Gebhardt. Details of the park will be discussed when we meet with Dennis Reynolds next.

Under New Business, the board reviewed the Patron Behavior policy. It will get a second review at the next meeting. The board did a first reading of the Safe Child and Vulnerable Adult policy. Review of revised job descriptions was tabled until June or later.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, May 16, 2023 at 4:00 p.m. at the Knoxville Public Library.

Roslin Thompson  
Secretary