

FRIENDS OF THE EPL BOARD MEETING

DATE: January 5, 2023 TIME: 6:00

WHO CALLED MEETING TO ORDER: Lili

WHO ATTENDED:

BOARD MEMBERS:

	Yes	No
Lili Jensen, President	x	
Becky Domek, VP	x	
Cheryl Houseman, Treas.	x	
Dawn Webb, Sec.	x	
Kim Anderson	x	
Lyle Hevern	x	
Kathy Graves		x
Dorothy Christensen	x	
Joan Nims	x	
Pam Spoo	x	

STAFF

	Yes	No
Tena Hanson	x	

GUESTS

	Yes	No
		x

AGENDA: WHO MOVED FOR APPROVAL OF AGENDA: Joan

SECONDED: Cheryl DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed

MINUTES: WHO MOVED FOR APPROVAL Pam

SECONDED: Lyle DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed

BILLS / FINANCE REPORTS: WHO MOVED FOR APPROVAL Becky

SECONDED: Lyle DISCUSSION:

Please see Cheryl's Treasurer's report in the packet.
See Tena's Income and Expenditures reports in the packet.

UNANIMOUSLY APPROVED: x YES Opposed

DIRECTOR'S REPORT:

See Director's report. New membership drive went out in January. Recent programming: The Story Walks have been well received by the public. Maker Mondays have been doing home kits such as cross stitch kits/ gingerbread kits. 95 people attended Tuba Christmas. 154 came through for the Chocolate Walk. New Family Literacy Kits will be going out soon.

PUBLIC COMMENTS:

Wednesday January 11 at 1:00 pm, there will be a photo op with Friends Board Members and Avera Hospital for a donation they are making. Please come if you are able.

BRAINSTORMING:

There was the idea of some kind of Imagination Library promotion plan. Perhaps some kind of post on social media or physical signage at the library such as “This month’s Imagination Library brought to you by XYZ” This can be posted on Social Media such as Instagram/ Facebook for free but wondering if there are other ideas/ ways to promote it. Currently, this program serves about 170-180 children under the age of 5 in Emmet County per month.

Program Funding: Tena brought a question to the Board. We currently have 1500 per year in the budget for Programming and 1500 per year for the Summer Reading Program funding. The SRP often has other sponsors and some of this money goes unused. Tena asks of the Board if this SRP allotment can be rolled over into general programming if there is leftover after summer. As this is not a change in the total numbers of the budget, no motion is required. All in attendance were in agreement that this should be allowed to be rolled over into other programming as needed.

UNFINISHED BUSINESS:

Since the last meeting, there were several payments and change orders for the Community Room construction. See attached email votes and Change orders/ votes of approval for these actions. There was a Motion by Lyle and a Second by Cheryl to approve and add to the minutes all of the emailed votes for the Pay Order and the Change Orders since the last meeting. Motion passed unanimously.

NEW BUSINESS:

1. Motion to Approve Pay order #4 for \$9444 for the Community Room project. Motion Made By: Dawn Seconded: Dorothy Discussion: Not much discussion as this was the next expected payment for the project However, Tena’s fundraising summary (non- actionable report) was that so far over \$175,000 has been promised to the project!! AND the construction company reports that they are still on track for completion date of March 2023. We are hoping to use it starting starting in April!!

Unanimously Approved: x YES Opposed: _____

2. Motion to approve the purchas of chairs/ tables and carts for chairs Made By: Pam Seconded: Dorothy Discussion: Tena brought up that we need a final decision on chairs. After researching, there is really only one place to get the chairs with 300 lb capacity, which we had previously discussed. The bid for 75 chairs, 15 tables and 7 carts for moving the chairs WITH delivery and assembly comes to \$4131.58.

Unanimously Approved: x YES Opposed: _____

3. NO MOTION::

Discussion of a Donor Recognition wall/ plaque/ poster of some sort. Suggestions of “tiles” or “squares” that can be arranged in a pattern or possibly something made to look like a bookshelf with donor names on the spine? Tena will explore ideas and talk with Amy’s Sign Design

4. NO MOTION:

CD Reinvestment rates: Cheryl suggested that we leave money where it is right now as we don’t know for sure if we will need some of these funds for our Community Room project. Also rates are changing so we may want to wait. MOVED TO APRIL 2023 Agenda

UPCOMING BUSINESS:

Pay orders will come through via email. Please watch and vote as needed in the next quarter.

MOTION FOR ADJOURNMENT: Cheryl Time: 6:43 Seconded: Joan
Unanimously Approved: x YES Opposed: _____

MINUTES TAKEN BY: Dawn

NEXT MEETING: _____ **April 13, 2023 at 6:00 pm** _____