

**Board of Trustees Meeting
February 21, 2023**

The Knoxville Public Library Board of Trustees met at the library at 4:00 PM on Tuesday, Feb. 21, 2023. Members present were Jan Evans, John Mertz, Dave Johnson, Laura Kendrick, Erin McBride, Lindsey Carlson, and Elly Shaw. Staff present were Roslin Thompson, Holly Shelford, Heather Libby, and Connie Davids.

The meeting was called to order by Lindsey Carlson. Mertz moved, McBride seconded to approve the minutes of the January 17, 2023 meeting as mailed. Motion passed unanimously. Evans moved, McBride seconded to approve the minutes of the special meeting on Feb. 15, 2023. Motion passed.

Roslin gave the monthly report for January. Total circulation was 3,332 physical items and 1,189 downloadable items. Computer usage for the month was 473 with 635 recorded uses of the wireless. There was a total number of 1,704 visits to the library, an average of 68 visitors a day.

Chess Club for grades 3 – 8 has been very busy and well-attended. During spring break, the library will offer a Life-sized Candy Land game for families. The city budget will be finalized at a public hearing in March. Tax filing volunteers will be here Feb. 25 and Mar. 4. Accreditation is due Feb. 28 where the library is accredited at Tier 3.

Under Media Strategy Plan, the March calendar will be published and all activities announced in media channels.

Johnson moved, Mertz seconded that the financial report for January be approved. Motion was unanimous. Mertz moved, Kendrick seconded the city trust report for January be accepted. Motion was unanimous. Kendrick moved, Johnson seconded the approval for payment of bills for February. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, Beth Tatarko of Austin Peters Group was present over Zoom where she presented an overview of the performance assessment tool developed for the city. The board then discussed a revised Meeting Room Policy. Elly Shaw moved, seconded by Dave Johnson to adopt the revised meeting room policy. Motion passed. Johnson moved, seconded by McBride to adopt the Strategic Plan FY2023 – 2026 as presented. Motion passed.

There being no further business, the meeting was adjourned at 5:30 p.m. The next regular board meeting is scheduled for Tuesday, March 21, 2023 at 4:00 p.m. at the library.

Roslin Thompson, secretary