

Springville Memorial Library Board Meeting

February 8, 2023

The Springville Memorial Library Board meeting was called to order at 6:31 PM by President Tina Allsup.

Roll Call-Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall and James Porter. Absent: Deb Vaughn. Staff Present: Director Linda Eldred. A. Eldred also present.

Moved by Cooper, second by Carnahan to approve the agenda as presented. All ayes, one absent. Motion carried.

Moved by Porter, second by Cooper to approve the minutes of the January 11, 2023 minutes. All ayes, one absent. Motion carried.

Public Comment: Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b>CREDIT CARD CHARGES:</b>			
Amazon	1/10/2023	Birds & Blooms 1 yr sub	\$ 19.98
CHARGE TOTAL:	\$ 19.98		
Baker & Taylor	1/10 thru 1/16/23	Books	\$ 187.03
Biblionix	1/19/2023	Apollo Annual Subscription	\$ 1,100.00
Diamond Lake Book Co	12/27/22 thru 1/23/23	Books	\$ 443.47
Kids Reference Co	11/15/22 thru 1/21/23	Books	\$ 780.86
Linn Coop Lawn Care	1/15/2023	Lawn Care	\$ 176.70
Marion Janitorial	1/25/2023	Paper and cleaning supplies	\$ 101.46
Micro Marketing	1/12 thru 2/1/23	CD's	\$ 162.27
OMC	1/9/2023	Copier Rental 2/14-5/13/23	\$ 204.00
USPS	9/8/22 thru 2/1/23	Postage	\$ 18.47
<b>Total Bills to be Approved</b>			\$ 3,194.24
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$ 324.26
Black Hills Energy			\$ 618.49
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 47.27
<b>Total Utilities</b>	\$ -		\$ 1,003.02
<b>Total Bills</b>			\$ 4,197.26

Motion by Davis, second by Porter to pay the bills as presented. All ayes, one absent. Motion carried.

Copies/Merchandise Sales	001-410-4-4750	\$38.30
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Donations	001-410-2-4705	\$176.70	Susan Cooper Lawn care
Buresh Room Rental	001-410-4-4310	\$170.00	Smiley \$50; Strope \$40; Pieper \$40; and Spores \$40 Spores

The City financials and income report were reviewed and accepted.

Director's Report:

- Senior Meal is February 15, an anonymous donor will provide meals for 31 participants.
- There is a donation box for the 411<sup>th</sup> Engineering Unit stationed in Kuwait. We will collect donations through February.
- April the Master Gardeners will present a program every Thursday evening.
- The Linn County contract has been received, signed and returned. We will receive \$34,082.01 FY22-23.
- Jigsaw puzzles are out and ready for checkout.
- Will change back to our regular Thursday hours starting March 2.

Committees Reports:

Strategic Planning:

1. Director hasn't spoken with Scott about door stop for Buresh Room.
2. Blackford doesn't do gutters. Director will get quote from at least two gutter companies.
3. No information from Vaughn regarding the teen furniture.

No other committees reported.

Unfinished Business

1. Building entry lights-Total Illumination seems to be out of business, will get quotes from other businesses. We will pay DeLancey for their service call to fix the timer.
2. Budget FY 23-24-Nothing from City at present time. The City is waiting for the state to correct an error before they can set property taxes and see what they will have to work with FY 23-24.

No New Business.

Trustee Comments:

There is a Board Series 2023 webinar February 28 from 6-7:30 PM, part two of Policy Watch: Policies Lost and Found.

Agenda items for next meeting:

1. Evaluation of Strategic Plan

2. Building issues
3. Budget FY23-24

Next meeting March 8, 2023

Moved by Porter, second by McCall to adjourn the meeting. All ayes, one absent. Motion carried. Meeting adjourned at 7:05 PM.

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Tina Allsup, President

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Treva Davis, Secretary