

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, January 10, 2023

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy, Joe Minor, Susanne Hankey, Bob Griffith, Kim Warpinski, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Griffith moved to approve the agenda. Minor seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Gnagy moved to approve the December minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Griffith moved to approve the payment of bills. Minor seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Windows in Children’s Room – Waiting on a panel to complete the project.
 - b. Budget 2023-24 – The budget was presented to the City Council with minimal questions.
8. New Business
 - a. Review and Update Reference Services Policy – Hankey moved to mark the Reference Services Policy as reviewed. Griffith seconded. Motion carried.
 - b. Review and Update Sex Offender Policy – Warpinski moved to mark the Sex Offender Policy as reviewed. Minor seconded. Motion carried.
 - c. Discuss Long-Range Plan for 2024-2029 – The Board will revisit the Long-Range Plan at future meetings.
 - d. Foundation Request for Projects to Fund – The Board will put together a list of projects and will discuss under unfinished business at future meetings.
 - e. Trustee Training: Trustee Handbook, Chapter 15 “Intellectual Freedom” – Reviewed.
9. Friends of Library Report – Reviewed December minutes.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 5:49 PM. Warpinski seconded. Motion carried. Next meeting is scheduled for February 14, 2023 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary/Treasurer