

## MINUTES OF MITCHELLVILLE PUBLIC LIBRARY

### Board of Trustees

Thursday, September 29, 2022

- I. Meeting called to order at 6:30 pm.
- II. Welcome and introduce new MPL Board Members
  - a. Chrissy Bowers
  - b. Rhonda Jones
- III. Roll Call
  - a. Trustees Present: Jerry Butler, Christie Brookes, Chrissy Bowers, Rhonda Jones and Ryan Houska present.
  - b. MPL Director - Ellen Heather, MPL Clerk - Cordell Pace & the Mitchellville V-Logger
  - c. Absent: City Administrator - Tammi Dillavou and City Liaison – Brad Cowman; both are attending a 3 day workshop in Waterloo, IA.
- IV. Agenda –Motion made to approve the September 29, 2022 meeting agenda made by J. Butler and seconded by C. Brookes, carried.
- V. Previous Meeting Minutes – Motion made by Jerry Butler and seconded by Christie Brookes to accept the August 29, 2022 MPL Board Meeting Minutes; motion carried.
- VI. Financial Report – Motion made by J. Butler and seconded by C. Brookes to accept and file the Library Financial Report, motion carried.
- VII. Monthly Bills- Motion made by C. Brookes and seconded by J. Butler to approve and pay the September 2022 monthly bills, carried.
- VIII. Library Statistics – Motion made by J. Butler and seconded by C. Brookes to accept and file the August 2022 Library statistics, approved.
- IX. Unfinished Business – President Ryan Houska appointed MPL Trustee Christie Brookes to the open Recording Secretary position with the MPL Board Approval. Motion made to accept the appointment made by Jerry Butler and seconded by Rhonda Jones; motion carried.
- X. New Business –
  1. Security camera policies read by President Houska and filed.
  2. Annual Survey – State Library Tier III, signed by President Houska and submitted.
  3. Board Series – Mary Ann from the State Library to attend meeting and answer Trustees’ questions. Mandatory Trustee CEUs need to be completed.
  4. Uptown Fall Celebration to be held October 29, 2022. MPL will hand out treats and decorate oranges or cuties to resemble jack o’ lanterns.

5. Clement Trust money to be spent on programs/items that benefit seniors, new computers and A.W.E. for kids. Asking to use \$6,000.00
6. Window tint is on hold for now.

- XI. Director's Report – Available and on file.
- XII. Trustee Comments – President Houska welcomed the MPL Board's 2 new members
- XIII. Upcoming Library Board Meeting to be held October 31, 2022 at the MPL Commons.
- XIV. Motion to adjourn at 6:44 pm. made by J. Butler and seconded by Chrissy Bowers; motion carried.

Minutes respectfully submitted by Recording Secretary Christie Brookes.

clb/MPL- R/S

cc: MPL file

J. Butler

C. Brookes

R. Houska

C. Bowers

R. Jones