

FRIENDS OF THE EPL BOARD MEETING

DATE: 7/7/2022 TIME: 6:02

WHO CALLED MEETING TO ORDER:
Becky

WHO ATTENDED:

BOARD MEMBERS:

STAFF

	Yes	No		Yes	No
↓			Lili Jensen, President	x	
↓			Becky Domek, VP	x	
			Cheryl Houseman, Treas.	x	
			Dawn Webb, Sec.	x	
			Kim Anderson		x
↓			Lyle Hevern		x
			Kathy Graves		x
			Dorothy Christensen	x	
			Joan Nims		x
			Lavonne Phillips	x	

GUESTS

AGENDA: WHO MOVED FOR APPROVAL OF
AGENDA: Cheryl

SECONDED: Dorothy DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed

MINUTES: WHO MOVED FOR APPROVAL Lavonne

SECONDED: Cheryl DISCUSSION:

UNANIMOUSLY APPROVED: x YES Opposed

BILLS / FINANCE REPORTS: WHO MOVED FOR APPROVAL Dorothy

SECONDED: Lavonne DISCUSSION:
Tina reviewed the expenditures report/ financial reports

Cheryl recommends that we close the savings account in amount of \$1525.02 move into checking account (no interest) . We will discuss this later in the meeting as well
Money Market (All c/d's have been deposited in here)
Edward Jones funds are dividends only (getting deposited monthly)

UNANIMOUSLY APPROVED: _____x____ YES Opposed

DIRECTOR'S REPORT:

\$ 3670 income from memberships with 109 members at this time.
Summer Reading Program went well this summer with the changes made. Gearing up for fall programming.
HVAC project completed and all wooden chairs have been upgraded/ converted to wipeable surfaces.
Upholstery project funded by Silent Auction almost complete
164 children signed up for Imagination Library!
Now under Estherville Communications- all switched over

Motion to approve: Cheryl 2nd: Dorothy
Unanimous approval

PUBLIC COMMENTS:

None

BRAINSTORMING:

Discussed options of where Silent Auction dollars will go. Suggested by Dawn that the proceeds go toward Imagination Library. Cheryl agrees. Tena feels this is reasonable as well. Any other discussion/ changes can be made as we get closer. Final decision for these proceeds will be tabled until October
Kiwanis International and ILEC may have grants available to help fund as well. Tena will check in to this further.

UNFINISHED BUSINESS:

Money that we have in CD is about same interest rate everywhere and as in the Money market account. The general consensus is that we will keep money there for now and revisit later.

Sweet Corn Days Sponsorship \$200 was voted upon and approved in May 2022 via email. No action required, just entering in Minutes

NEW BUSINESS:

Motion to approve the contractor's bid with Larson.

1. Motion Made By: _____ Cheryl _____ Seconded: _____ Dorothy _____ Discussion:

Public Community Room Renovation; Larson Contracting was the only general contractor to bid- they have experience with commercial locations such as schools/ hospitals/ gas stations. Cost/ bid is maybe more that we were originally expecting but in the range of what is reasonable according to the architect. Scrapping and rebidding would cost us in money and timeline. The other option is to increase the bid as submitted.
((Furnishings and technology are not included in the bid.

Furnishings/ chairs:Tena tried to get local bids as well as recommendations from the architect (Eakes)
Lili's opinion via email: Recommended 300 lb capacity chairs based on experience from library days
Tables: All tables are flip top and nestable for storage
Estimate for Electrician to install technology (\$3000)
See Tena's draft budget: 221,984.81- 77,000= 144,984.81 to raise (or contribute from our funds)
Cheryl's comment: accessible funds 230,000 accessible funds at this time. This bid is reasonable and we have not asked the community for funds since 1995. If we are *willing* to use part of this available money and ask locally for donations.

Unanimously Approved: YES Opposed:

2. Motion to use from OUR funds a minimum of \$70,000 and we should make an effort to solicit donations for the remainder of the Draft budget as presented by Tena..

Motion Made By: _____ Cheryl _____ Seconded: _____ Dorothy _____ Discussion:
Tena presented a Fund Drive letter that she proposed to be sent to Friends and Chamber members.
Becky suggests sending this letter first before personally visiting businesses or other options/ door-to-door. Some discussion and suggestions were made about wording of this letter.

Unanimously Approved: YES Opposed:

3. Motion to move \$1525.02 from savings at Northstar Bank to the Checking account at Northstar Bank and close the savings account Made By: _____ Becky _____ Seconded: _____ Dorothy _____ Discussion:

Unanimously Approved: YES Opposed:

4. Motion Made to purchase items from SmartTeam solutions

Made By: _____ Dawn _____ Seconded: _____ Lavonne _____ Discussion: Request for new small portable projector \$191.91 for the time 73.97 Portable bluetooth mic/ speaker system to be used for the interim while meeting room is under construction.

UPCOMING BUSINESS:

None mentioned

MOTION FOR ADJOURNMENT: _____ Dorothy _____ Time: 7:07 _____ Seconded:
_____ Cheryl _____

Unanimously Approved: _____x_____ YES Opposed:

MINUTES TAKEN BY: _____ **Dawn** _____

NEXT MEETING: _____ **10-6-2022 at 6:00 pm** _____