

West Liberty Public Library Board Meeting Minutes

Date: September 21, 2022 | Time: 7:00 pm

Present at Meeting: Board members Richard Brand, Kenneth Brooks, Vanessa Espinoza, Maria Lugo, Larry Miller, Samuel Morel, and Shannon Schneider, along with Children's Librarian Kelli Brommel and Library Director Allie Paarsmith.

- I. Call to Order**
- II. Approval of Agenda:** Motion by Brooks, Second by Brand, 6-0
- III. Approval of Minutes:** Motion by Brand, Second by Lugo, 6-0
- IV. Public Discussion:**
 - A. Introduction of new Children's Librarian, Kelli Brommel
 - B. Great attendance at the reptile and amphibian program today presented by Muscatine County Conservation
- V. Financial Report:** Motion by Lugo, Second by Espinoza, 6-0
 - A. Meeting Room Renovation is nearly finished
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
 - A. None
- VIII. Old Business:**
 - A. Evaluation Procedures**
 - a. Board members will complete an evaluation of the Library Director and return to the board President. This will consist of goal setting and a meeting between the Director and President to review evaluations.
- IX. New Business:**
 - A. Policy Review: Controversial Materials Policy**
 - a. Change to adapt Expression of Concern Policy
 - b. Motion to approve by Brooks, Second by Morel, 6-0
 - B. Staff Wages for FY23**
 - a. The Personnel Committee met to discuss wages, and recommended increasing wages.
 - b. Motion to approve by Brooks, Second by Brand, 6-0
 - C. Budget Amendment**
 - a. Adjustments were made in order to be within the budget.
 - b. Motion to approve by Brand, Second by Schneider, 6-0
 - D. Continuing Education: Budgets**
 - a. Brief discussion and a PowerPoint was sent out for self study.
- X. Adjourn Meeting:** Motion by Brand, Second by Morel, 6-0