

## **West Liberty Public Library Board Minutes**

**Date:** August 17, 2022 | **Time:** 7:00 pm

**Present at Meeting:** Library Board Members Richard Brand, Vanessa Espinoza, Maria Lugo, Shannon Schneider, and Larry Miller along with Library Director Allie Paarsmith.

- I. Call to Order**
- II. Approval of Agenda:** Motion by Brand, Second by Espinoza, 4-0
- III. Public Discussion:**
  - A. None
- IV. Financial Report:** Motion to approve by Brand, Second by Lugo, 4-0
- V. Director's Report:** Given by Paarsmith
- VI. Announcements from Members:**
  - A. None
- VII. Old Business:**
  - A. None
- VIII. New Business:**
  - A. Trustee Nominations**
    - a. Motion to go into closed session to discuss applicants by Schneider, Second by Lugo, 4-0
    - b. Motion to end closed session by Brand, Second by Espinoza, 4-0
    - c. The board chose to submit applicants Ken Brooks and Samuel Morel to the City for approval. Motion by Brand, Second by Espinoza, 4-0
  - B. Evaluation Procedures**
    - a. Board discussed adding Brooks to the Personnel Committee, conditional on City approval to the Board of Trustees. Motion by Schneider, Second by Lugo, 4-0
    - b. Decision on the Pay for Performance System was tabled until the September Meeting. The Personnel Committee will meet to review the policy already in place and discuss their findings before any system is finalized.
  - C. Budget Season Preparation**
    - a. Board members received information about the upcoming budget including deadlines, needs, and staff ideas.
    - b. Budget and Finance Committee will meet in early September to continue the discussion surrounding the Library finances.
  - D. Continuing Education**
    - a. Paarsmith led an informational discussion on Intellectual Freedom.
- IX. Adjourn Meeting:** Motion by Brand, Second by Schneider, 4-0