

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, February 8, 2022

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy (via zoom), Kim Warpinski, Bob Griffith, Susanne Hankey, Joe Minor, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Garms moved to approve the agenda. Warpinski seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Griffith moved to approve the January minutes with revision. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills with the Norby’s addition and Alpine when it arrives. Gnagy seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Library Director Evaluation – Pope provided evaluations from other entities. The Board will review and discuss at the next meeting.
 - b. Windows in Children’s Room – Garms moved to approve ordering the windows with the Foundation being informed of the purchase. Griffith seconded. Motion carried.
 - c. Review/Revise Materials Selection Policy – Minor moved to revise the Materials Selection Policy to include “The Reconsideration Committee shall consist of the Library Director, three (3) members of the Board of Trustees, appointed by the Board of Trustees President, and a Northeast Iowa State Library consultant.” Hankey seconded. Motion carried.
 - d. Library Budget – No new information.
8. New Business
 - a. Review/Revise Displays, Exhibits, and Bulletin Board Policy – Gnagy moved to mark the Displays, Exhibits, and Bulletin Board Policy as reviewed. Garms seconded. Motion carried.
 - b. Consider Purchasing STEM/STEAM Kits Using Enrich Iowa Funds (\$1,516.71) – Warpinski moved to purchase STEM/STEAM Kits using Enrich Iowa funds. Hankey seconded. Motion carried.
 - c. LED Light Transition Cost Estimates – The Board would like additional clarification on the quotes regarding what is included.
 - d. Trustee Training: IA Learns Continuing Education – Reviewed.
9. Friends of Library Report – Reviewed January minutes.
10. Public Comments – None.
11. Adjournment – Warpinski moved to adjourn the meeting at 5:55 PM. Minor seconded. Motion carried. Next meeting is scheduled for March 8, 2022 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary/Treasurer