The regular meeting of the Friends of the Edge*w*ood Public Library was held on Wednesday, December 4, 2024, at the library. Present: Miranda Kerns, Jane Battin, Susie Bushaw, Pam Ostwinkle, and Tracey Romig, library director. Meeting came to order at 5:30 pm.

The agenda consisted of:

* + By-laws
	+ Officers
	+ Meeting Dates
	+ Promotions
	+ Santa Visit
	+ Book Sales

**Bills:** no bills currently. Officers will need to sign at the bank. Book sale held during the November Holiday Shop did earn $100.

**Communications:** none

**Unfinished Business: none**

**New Business:**

By-laws: A draft was presented to the group based off by-laws obtained from the Elkader Friends Group and Manchester Friends Groups. Adjustments suggested for the by-laws were to include monies collected go into the Friends Group bank account and to combine officer positions for the next year. Also to have all officers be able to sign checks.

 Officers selected: Miranda Kerns volunteered to be P/T and Susie Bushaw volunteered to be VP/S. With officers set, they will need to stop at the Community Savings Bank and sign for the bank account after Thursday 12/5.

 Meeting set: Monthly meetings at 6 pm on the 3rd Wednesday of the month. Next meeting will be on January 15, 2025.

 Promotions: Tracey set up a Friends of the Library Facebook page and will set up a Gmail account accessible by all the officers. Tracey will also create a page dedicated to the Friends Group on the library website. Pam O will create items for the paper and send them to Julie Miller to include what the Friends of the Library Group is and does. One will be for each week leading up to the meeting as well as one that says tonight is our meeting. Susie offered to bring refreshments to see if that will help draw in more Friends.

 Santa Visit: Santa visits the library will be on 12/11 and Tracey needs three volunteers to assist with the craft stations that night. Miranda and Susie volunteered. Tracey will reach out to other Friends that were not present to see if they would like to assist. Tracey talked about the plan for the night. Santa will be here from 5-6 pm or as long as needed, and the chamber is covering the cost of his time. There will be three craft stations for kids to complete if they would like as well as hot chocolate and cookies from Pie Eyed.

 Book Sales: The group present felt to continue doing the book sales in conjunction with Sprin & Fall Garage sale days, Rodeo Days and the Holiday Shop weekend. Tracey will get them on the schedule with Cassie in City Hall to ensure that the group gets it for the entire week/weekend. Donated books will be requested when the time is closer to the book sale.

**Comments and Questions**

**Date, Time, and Place of next meeting**

Next meeting will be held on Wednesday, January 15, 2025, at 6 pm.

The meeting ended at 6:40 pm.

Respectfully submitted by Tracey Romig, Library Director