

West Liberty Public Library Minutes

Date, time: February 16, 2022 7:00pm

Present at meeting: Araceli Hernandez Flores, Larry Miller, Vanessa Espinoza, Maria Lugo, Dana Dominguez, Dick Brand, library director Allie Paarsmith, and member of the public Carly Duytschaver.

- I. **Call to Order**
- II. **Approval of Agenda:** Approval: Brand, Hernandez Flores 4-0
- III. **Approval of Minutes:** Approval: Brand, Espinoza 4-0
- IV. **Public Discussion:**
 - A. Introduction of city manager, Dave Haugland.
 - B. Member of the public Carly Duytschaver was asked why library lights are on late at night sometimes: Answer- working staff.
- V. **Financial Report:** Approval: Espinoza, Lugo 4-0
- VI. **Director's Report:** Given by Allie Paarsmith
- VII. **Announcements from Members:** none
- VIII. **Old Business:**
 - A. **Trustee Recommendation:** David Smith recommended - Approval: Brand, Espinoza 4-0
 - B. **Antelope Lending Library Contract Renewal**
 - C. **Policy Update: Computer/Equipment Policy:** Approval: Espinoza, Hernandez Flores 4-0
 - D. **Meeting Room Update: Bid Receipt and Special Meeting**
 1. Special Meeting set for February 23 at 7:00pm via Zoom
Approval: Brand, Espinoza 4-0
- IX. **New Business**
 - A. **Charitable Fund request: Folding Tables**
 1. Purchase of tables from Fred's Feed at \$100.00 each - 3 tables -
Approval: Brand, Lugo 4-0
 - B. **Climate Engineer quote for Humidifier Tank:** Approval: Espinoza, Hernandez Flores 4-0
 - C. **Climate Engineer quote for Zone Valve:** Approval: Lugo, Brand 4-0
 - D. **Climate Engineer quote for Pressure Relief Valve:** Approval: Brand, Espinoza 4-0
 - E. **Closed Session for Personnel Discussion and Follow-up**
 - F. **Closed Session for Personnel Discussion and Follow-up**
 1. Motion to go into closed session made by Espinoza: Approval: Espinoza, Brand 4-0
 2. Motion to leave closed session made by Brand: Approval: Brand, Lugo 4-0
 - G. **Motion to take Lily Smiths' resignation and post job**
 1. **Approval:** Espinoza, Lugo 4-0
- X. **Adjourn Meeting**
 - A. **Approval:** Brand, Hernandez Flores at 8:23pm 4-0