

ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES
Tuesday, February 1, 2022

***This meeting was held both in person at the EPL Community Room and online via Zoom.
The link to the meeting was offered to the public on the agenda,
which was posted on our front door and on our website.***

The Estherville Public Library Board met in regular session at 12:00 p.m. on Tuesday, February 1st, 2022. President Lili Jensen called the meeting to order (Zoom). Other board members present were Linda Wiegman (Zoom), Molly Struve (Zoom), Stephanie Franzen Nelson (Zoom), Alan Morphew (Zoom), and Mark Gruwell (Zoom). Also present was City Finance Director Beth Burton and EPL Director Tena Sunde (Zoom), along with County Supervisors Tim Schumacher, Lisa Hansen, Todd Glasnapp, Jeff Quastad, and John Pluth.

AGENDA: Linda Wiegman made a motion for approval of the agenda. The motion was seconded by Mark Gruwell. No further discussion.

Roll Call Vote (yes or no):

Lili_Y__ Kathy__Linda_Y_Matt__ Molly_Y__Stephanie_Y_ Alan_Y__ Joe__ Mark_Y__

NEW BUSINESS:

1. Treasury Note Renewal. Beth Burton shared updated interest rates with the board. Stephanie Franzen Nelson made a motion to renew for one year at 0.75%, which Mark Gruwell seconded. All voted in favor and the motion carried.

Roll Call Vote (yes or no):

Lili_Y__ Kathy__Linda_Y_Matt__ Molly_Y__Stephanie_Y_ Alan_Y__ Joe__ Mark_Y__

2. Annual Report to the Emmet County Supervisors. Sunde went through both pages of the report, sharing highlights and answering questions. Tim Schumacher expressed support of the library and offered that they are open to further requests for Local Option Sales Tax funding.

HIGHLIGHTS: Sunde shared notes regarding highlights from each area of the consent agenda for February. The minutes of the January meeting, bills, Director's report, and Circulation report were all detailed. The 2022 membership drive for the Friends is off to a strong start. Upcoming programming was discussed. Circulation for January was reviewed, with physical circulation about 200 higher than this point last year, showing improvements in both adult and children's materials. Inter-Library loan activity continues to gain. Work on our sewer lining was set to begin today, but cold temperatures have pushed this back to next week.

DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA: None.

CONSENT AGENDA: Molly Struve made a motion for approval of the Consent Agenda. This included the Minutes of the January 4th meeting, the February 1st Bills, the February Director's Report, and the January Circulation Report. The motion was seconded by Linda Wiegman. No further discussion.

Roll Call Vote (yes or no):

Lili Y Kathy Linda Y Matt Molly Y Stephanie Y Alan Y Joe Mark Y

PUBLIC COMMENTS: Board CE Reports: nothing further at this time.

BRAINSTORMING:

Estherville Communications has shared pricing and services (Internet and phone), and Sunde is working on tentatively preparing for a change on July 1.

Sunde offered that she was considering hosting a Winter Summit for area library directors and board members present supported the idea.

A donation of \$1,000 was given and Sunde presented ideas from the staff wish list for its use. Board members present supported the idea that she and the staff could decide which item(s) were most needed.

UNFINISHED BUSINESS: None.

UPCOMING BUSINESS: Covid-19 Related Considerations, as needed. Consider equipment for auction.

ADJOURNMENT: Molly Struve made a motion to adjourn at 12:41 PM, which Linda Wiegman seconded. No further discussion.

Roll Call Vote (yes or no):

Lili Y Kathy Linda Y Matt Molly Y Stephanie Y Alan Y Joe Mark Y

Next meeting will be on Tuesday, March 1, 2022, at 5:30 PM via Zoom or in-person.

Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary