

**City of West Liberty Public Library**  
**West Liberty Public Library Board of Trustees**  
**Regular Meeting Minutes from October 16, 2024**  
**West Liberty Public Library Lower-Level Meeting Room**

**Present at Meeting:**

Board President: Samuel Morel

Trustees: Brianna Harvey, Maria Lugo, Ken Brooks, Sergio Guerrero-Ibarra, Rachel Morrison

Library Director: Allie Paarsmith

Assistant Director: Ali Oepping

City Council Liaison: Josh Shiltz

- I. Call to Order 19:03**
- II. Approval of Agenda:** Motion by Member Brooks, Second by Harvey, **5-0**
- III. Approval of Minutes:** Motion by Harvey, Second by Guerrero-Ibarra, **5-0**
- IV. Public Discussion:**
  - A. None
- V. Financial Report:**
  - A. Paarsmith presented bills
  - B. Motion to accept and pay bills by Brooks, Second by Lugo, **5-0**
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
  - A. Rachel has joined to take over for Vanessa
- VIII. Old Business:**
  - a. None
- IX. New Business:**
  - A. Hours of Service Policy Revision**
    - a. Sunday hours have been slow and would like to see it match Friday hours
    - b. 3 options provided
    - c. Motion to approve changing hours to 10-6 (Mon – Thurs) and 10-5 (Fri & Sun) by Guerrero-Ibarra, Second by Lugo **5-0**
  - B. Items to be disposed of**
    - a. Follow City council policy
    - b. Motion to approve Brooks, Second by Lugo, **5-0**
  - C. V&K Conceptual Design Proposal**
    - a. Paarsmith presented current contract and project description
    - b. Motion to table by Brooks, second by Guerrero-Ibarra **5-0**
  - D. WLPL Capital Campaign** (Guest: Lisa Wertzbaugher)
    - a. Discussed fundraising efforts and how to proceed
    - b. Local advisors, control narrative, town hall for community involvement
    - c. Lisa will create a role list and timeline for the project
    - d. Move for president to set up a committee by Brooks second by Harvey **5-0**
- X. Adjourn Meeting:** Motion by Lugo, Second by Guerrero-Ibarra, **5-0**