

FRIENDS OF THE EPL BOARD MEETING

9/16/21

5:30 P.M.

The meeting was called to order at 5:35 p.m. by Lili Jensen, President. Members in attendance were Lili Jensen, President; Becky Domek, Vice President; Cheryl Houseman, Treasurer; Board Members: Lyle Hevern, Kathy Graves, Dorothy Christensen, and Tena Hanson, Staff. Attending via Zoom was Joan Nims.

The Agenda presented was approved by Kathy Graves, second by Cheryl Houseman. All members in attendance unanimously approved the motion.

The Minutes of the previous meeting held 7/1/21 were reviewed and approved by a motion by Becky Domek, second by Lyle Hevern. All members in attendance unanimously approved the motion.

Financial Reports were presented showing Income through 8/26/21, and expenditures through 8/30/21 were reviewed by Cheryl Houseman, Treasurer, also reported the following account information:

NorthStar Bank:

Checking - \$92,364.40

Money Market - \$1,524.41

Employees Credit Union:

Money Market - \$121,291.35

Edward Jones - \$253,161.27

The financial reports were moved for approval by Cheryl Houseman, second by Kathy Graves. All members in attendance unanimously approved the motion.

The Director's Report was presented by Tena Sunde. She reported there were currently 114 total members of Friends of the Library, with total income of \$3,965.00. 115 children are currently enrolled in the Imagination Library. She reviewed the Library Programming/Events including the Online Knit & Crochet Group, Book Club, Maker Mondays, Story Times, Tinker Tuesday and Lego League. She said the Pippa White program (in partnership with the Museum) will be postponed yet again due to her choice not to travel during the current Covid surge. We will try to reschedule in the spring. Tena did succeed in gaining the use of the Little Theatre at the high school so can check availability there when we have a new date.

Grant updates were reviewed on the following as follows:

1. Williamson: The Paint Project (phase 1) is complete. The Imagination Library is continual.
2. Trinity Lutheran grant from the Elaine Berghefer Endowment: We were approved for \$1,528 for 4 kits which were distributed to 50 families each, during the month of July.
3. Hot Spot Sponsorship Request: Estherville Aviation funded one hot spot in full and that has been added to our collection for circulation. We have \$350 (out of \$800) towards the next unit.

4. Anonymous: Our anonymous donation of \$37,000 is available to begin the next steps on the Community Room project. Tena reached out to the architect's firm, but found out our contact has passed away. They will assign a new contact and we will start over.

The Director's Report was approved by Cheryl Houseman, second by Kathy Graves. All members in attendance voted aye.

There were no Public Comments noted.

Brainstorming: The Friends of the Library Silent Auction was discussed. It was decided the auction will be online again, and items will be displayed at the library from 11/1/21 – 11/18/21.

Unfinished Business: It was mentioned that 2 Certificates of Deposit that have matured have been transferred into the Money Market account with our organization waiting an increase in deposit rates. This has been previously approved by the board.

New Business: Motion made by Cheryl Houseman, second by Becky Domek to authorize proceeds from the auction held in November toward furniture conversion, with any excess toward an additional hot spot. The library has been converting the the chairs to all wipeable wooden chairs, replacing the fabric chairs. Any excess fund would be used toward obtaining additional hot spots for the library. All members in attendance voted aye.

An email vote recently was submitted to each board member asking approval to transfer a maturing CD with NorthStar Bank in the amount of \$20,000, to our existing money market account with Employees Credit Union. Motion by Lyle Hevern to approve, second by Dorothy Christensen to approve the email vote. All members in attendance voted aye. The Board will continue to re-evaluate investment opportunities for Certificatate of Deposit proceeds that have matured in the current year and are currently invested in our money market account.

The 2022 Friends of the Library Draft Budget was presented by Tena Sunde. It was discussed by the board if the Imagination Library funds should be included in the proposed 2022 budget. It was decided they should be. Motion to approve the Friends of the Library Draft Budget 2022 including this change made by Lyle Hevern, second by Kathy Graves. All members in attendance voted aye.

The next meeting of the Friends of the EPL Board will be January 6, 2022 @ 5:30 p.m.

Motion to adjourn at 6:30 p.m. by Becky Domek, second by Cheryl Houseman. All members in attendance vote aye.

Respectfully Submitted,

Cheryl Houseman, Acting Secretary