

October 4, 2021:

Tena Sunde

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Dear Friends Board Members,

I recently had a walk through with a new architect from FEH out of Sioux City, and she and her team have provided us with an updated quote for their services.

Not surprisingly, this is higher than it was in 2018 for a variety of reasons.

We were given \$37,000 towards this project by an anonymous donor, and the architects fees throughout the project will come to \$26,900. I shared that we need to get to a point of having a plan that will allow us to collect bids so that we know what further funds we need to seek. She mentioned that they could put this on their calendar after the first of the year, go through the schematic development and then pause to allow for our fundraising efforts before continuing further.

That is, if you choose to move forward.

Please feel free to discuss, ask questions, and vote about whether to move forward with the proposal if/when you're ready. (We'll need a motion and a second, when you decide you're at that point.)

FEH has done a number of beautiful library projects throughout the state and has an excellent reputation.

Thanks,

Tena

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Replies:

- Cheryl: I would make a motion to accept the proposal from FEH Design for architectural, structural, mechanical and engineering services for the Community Room at the Estherville Public Library.
- Lyle: Would the additional funds needed to complete construction of the project be raised through fundraising efforts? Or is there a pot of money somewhere to help with the cost?
- Tena: Great question, Lyle. The Friends do, indeed, have some options where that is concerned:
 - use existing funds (our last Treasurer's report shows over \$468,000 in assets, though not all of that is available for use at this time)

- apply for grants (the Williamson fund would likely give up to \$20,000, and we could apply for an Emmet County Community Foundation grant for a portion under \$10,000)
- hold fundraisers (ideas welcome)
- other?

Because the architect's design work would not begin until after the first of the year, we could make that kind of decision at our January meeting. It never hurts to start thinking ahead, though.

- Lyle: I will provide the "2nd" for Cheryl's motion.
- Lili: I vote yes on Cheryl's motion and Lyle's 2nd to proceed with the proposal.
- Dorothy: I vote yes.
- Becky: I vote yes
- Joan: I vote yes to the motion by Cheryl & Lyle.
- Lavonne: I vote yes.
- Kim: Yes