

**Library Board of Trustees Meeting  
November 16, 2021**

The Knoxville Public Library Board of Trustees met at the library on Tuesday, November 16, 2021 at 4:00 p.m. Members present were Lindsay Carlson, Harv Sprafka, Jean McKay, Scott Ziller, Dave Johnson, and Erin McBride. Bob Leonard was absent. Staff Roslin Thompson, Jerry Ayers and Connie Davids were present.

The meeting was called to order by Lindsay Carlson. Harv Sprafka moved, Scott Ziller seconded to approve the minutes of the October 18, 2021 meeting as mailed. Motion passed unanimously.

The Board moved up the item agenda regarding the Gebhardt house since Jerry Ayers could not stay long. He spoke briefly about the roofing estimate at the Gebhardt house submitted by Hopkins Roofing. Scott Ziller had also done an estimate for repairs or renovations including electrical, plumbing, windows, and other work at the Gebhardt house. Dave Johnson moved, seconded by Scott Ziller that each board member writes a pros and cons list to be compiled and discussed at another meeting. Motion passed.

There was no correspondence.

Roslin gave the librarian's report for October 2021. Total circulation was 3,091 printed materials, 752 non-print materials. Electronic materials numbered 987 items. Computer usage was 443. There were 1,862 visits in the month.

The library will keep offering hybrid (online and in-person) programming through the end of the year. There has been good attendance at library programs including story times and the DIY programs. The library will have a display at Marion County Park for its Merry-N County Christmas. We are collecting a hats and gloves collection working with the PTO. Following the city holiday schedule, the library will be closed on Nov. 25, 26, Dec. 24 and 25. Roslin has spoken at several groups about the library: Rotary, Kiwanis, and Beta Sigma Phi.

Under Media Strategy, the library will continue promoting its programs and services. We get good response from patrons saying they listen to the radio station KNIA/KRLS about our programs. Facebook also generates quick responses on posts.

Scott Ziller moved, Jean McKay seconded to approve the revenue and budget report for October. Motion passed. Dave Johnson moved, seconded by Harv Sprafka to approve the balance sheet or city trust report for October 2021. Motion passed. Erin McBride moved, seconded by Harv Sprafka to approve the payment of bills for November. Motion passed and a copy is attached to the minutes.

Under Unfinished Business, the Board voted to approve and accept the Annual Report FY2021 as presented. Motion passed. Scott Ziller and Lindsey Carlson agreed to sit on the budget committee to plan next year's budget.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, December 21, 2021 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary