

**Library Board of Trustees Meeting
October 18, 2021**

The Knoxville Public Library Board of Trustees met at the library on Monday, October 18, 2021 at 4:00 p.m. Members present were Harv Sprafka, Scott Ziller, Lindsey Carlson, Bob Leonard, and Dave Johnson. Erin McBride and Jean McKay were absent. Also present were City Manager Heather Ussery, and staff Roslin Thompson, Holly Shelford, and Heather Libby.

The meeting was called to order by Lindsey Carlson. Scott Ziller moved, Bob Leonard seconded to approve the minutes of the September 21, 2021 meeting as mailed. Motion passed unanimously.

There was no correspondence.

Roslin gave the librarian's report for September 2021. Total circulation was 3,910 printed materials, 927 downloadable items. Computer usage was 389. Total door count was 1,683 visits. The library will participate in "Merry-N County Christmas" at the Marion County Park and the "Treats in the Trunk" event on Oct. 28. Roslin is ready to turn in the Annual Survey for FY2021 which will be shared in detail with the Board and Council later.

As part of professional development and continued education, some of the staff attended the ILA conference in Des Moines. Roslin will attend the ARSL conference in Reno, NV Oct 19 – 23. The Friends group wrapped up their book sale and made almost \$1600.

Under Media Strategy, Roslin will have the published Annual Report distributed to interested parties and stakeholders. The November calendar will be out soon and put through media channels.

At this point, Heather Ussery was invited to join the discussion re the Gebhardt house. Since the board did not have definite numbers to work off regarding potential repairs for the house, Dave Johnson moved, seconded by Bob Leonard to table the discussion to another meeting. Motion passed.

Scott Ziller moved, Harv Sprafka seconded that the financial report for September be approved. Motion was unanimous. Dave Johnson moved, Scott Ziller seconded the city trust report for September be accepted. Motion was unanimous. Harv Sprafka moved, Dave Johnson seconded the approval for payment of bills for October. Motion passed unanimously, and a copy is attached to the minutes.

Under Miscellaneous Business, Bob Leonard updated to the board re the Art project. The staff is working on getting samples of RFQ (Requests for Qualifications).

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, November 16, 2021 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson,
Secretary