

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, February 11, 2025

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: Susanne Hankey, Matthew Wilke, Joe Minor, Bob Griffith, and Jennifer Garms. Also in attendance was Library Director Alexandra Bomhoff joining briefly by phone during public comments.
2. Approval of the Agenda – Hankey moved to approve the agenda. Griffith seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilke moved to approve the January minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills –Garms moved to approve the payment of bills. Griffith seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Budget – Discussions continue as the city works towards budget adoption.
8. New Business
 - a. Circulation Policy: Fines – The Board discussed a possible increase of fees, but took no action as the fees are higher than many surrounding libraries.
 - b. Code of Conduct Policy – The item will be on a future agenda when the Library Director is present for comment.
 - c. Outreach Policy - The item will be on a future agenda when the Library Director is present for comment.
 - d. Trustee Training: “Chapter 4: Hiring a Library Director” from Iowa Library Trustee’s Handbook – Reviewed.
9. Friends of Library Report – Reviewed January minutes.
10. Public Comments – The Library Director was phoned to comment on pertinent items including the recent finding of a bat in the building and timing of potential library closure notice postings in the event of inclement weather.
11. Adjournment – Hankey moved to adjourn the meeting at 5:54 PM. Griffith seconded. Motion carried. Next meeting is scheduled for March 11, 2025 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Vice-President