

Springville Memorial Library-Application for Employment

264 Broadway P.O. Box 78
Springville, Iowa 52336
email: / Phone: (319)854-6444

Position : _____ **Date:** _____

Are you willing to work a part-time job, with some evenings and Saturday work required? ___Yes ___No

The Springville Memorial Library complies with all applicable state and local laws prohibiting discrimination and considers all applicants for employment without regard to race, color, religion, gender, national origin, age, disability according to federal law.

Name: _____

Current Address: _____

Telephone Number: _____ Cell _____

E mail address: _____

Is there anything that would prevent you from performing the essential activities of the position for which you have applied in a safe and reasonable manner? ___Yes ___No

If yes, please explain:

Education - Please include the following information:

Name and Address of School / Degree Earned

High School or Equivalent _____

College/ Trade _____

Other Education _____

Additional Skills:

Available start date:

May we contact your current employer? ___Yes ___No

Please provide a summary of work performed:

Employer/Supervisor Name: _____

Address: _____

City, State, Zip Code

Telephone Number: _____ Cell _____

E mail address: _____

Prior Work History (for last five years only Dates Employed / Name & Phone Number of Employer / Reason for Leaving):

1.

2.

Pre-Employment Statement – please read carefully before signing below

I understand and voluntarily agree that:

The information provided on this application is true and complete to the best of my knowledge.

I give my permission for the Library Board to verify all information provided by me and authorize all my present and former employers and personal references to furnish information about my employment record, work performance and personal character. I release them from all liability for damages arising from furnishing the requested information.

Signature: _____ Date: _____

*Any misrepresentation or omission of any material fact in my application, resume or other materials, or during any interviews, can be justification for refusal of employment, or termination, if employed.
Any offer of employment is contingent upon my successful completion of all pre-employment screening process including, but not limited to, receiving satisfactory references, proof of required computer knowledge, and a background check.
In consideration of my employment, I agree to comply with the policies, rules and regulation, and procedures of the Library, City of Springville, and the State of Iowa. I understand that the Springville Memorial Library Board has sole authority to terminate my position with or without cause or notice, at any time.*

**APPLICATION MAY BE SUBMITTED TO "LIBRARY DIRECTOR"
VIA USPS, EMAIL: spplibry@netins.net
OR IN PERSON DURING REGULAR HOURS**