

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, October 13, 2020

1. Call to Order – Chairman Frank Phippen called the meeting to order. Board members present were: Jennifer Wilwert, Bob Griffith, John Gnagy, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Gnagy moved to approve the agenda. Griffith seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Griffith moved to approve the September minutes. Phippen seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Griffith moved to approve the payment of bills. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – The Board discussed the plan and what is needed to move into the next phase. Wilwert noted that the library could open up as the area school have shown minimal exposure with their social distancing and face masks. Gnagy moved to continue to operate the library business in Phase 2 of the pandemic plan. Phippen seconded. Aye: Gnagy, Griffith, Hankey, Garms, and Phippen; Nay: Wilwert. Motion carried.
 - b. Landscaping – The Board discussed landscaping plans previously submitted. It was recommended to get new quotes. Wilwert moved to ask the Library Foundation Board for up to \$4,000 to fund landscaping for Spring 2021. Hankey seconded. Motion carried.
 - c. Procedures for Exposure to Infectious Disease – Reviewed.
8. New Business
 - a. Direct State Aid Money (\$1,581.91) – All are encouraged to brainstorm ideas on items to purchase for the next meeting.
 - b. Clayton County Library Association Fall Meeting – All are encouraged to attend via ZOOM on October 20, 2020 at 7:00 PM.
 - c. Trustee Training: Intellectual Freedom – Reviewed the State Library of Iowa Understanding Intellectual Freedom print out.
9. Friends of Library Report – Reviewed the September minutes.
10. Public Comments – None.
11. Adjournment – The president declared the meeting adjourned at 5:56 PM. Next meeting is scheduled for November 10, 2020 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary