

Elkader Public Library Board of Trustees

Regular Board Meeting – Tuesday, March 9, 2021

1. Call to Order – Vice-President John Gnagy called the meeting to order. Board members present were: Jennifer Wilwert, Bob Griffith, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Hankey moved to approve the February minutes. Griffith seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Wilwert moved to approve the payment of bills including the payment of \$41.68 to Lisa Pope for a heater. Griffith seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – After discussion, Wilwert moved to enter into Phase 3. Garms seconded. Ayes: Garms, Gnagy, Hankey, Wilwert; Nays: Griffith. Motion passed.
 - b. Landscaping – Pope spoke with both previous bidders and wanted to make sure that plans encompass all items needed and the removal of hydrangea bushes. Then quotes will be acquired.
 - c. Foundation Mission Statement – The mission statement has been adopted.
8. New Business
 - a. Next-Door Building for Sale – There was discussion that Mary Klink is possibly considering selling her building next to the library. It may be beneficial for us to walk through as per our long-range plan. Gnagy appointed Pope and Phippen do the walk through and to communicate back to the Board about its possibilities.
 - b. Grant Opportunity – There is a grant through County Social Services for up to \$10,000 for items. Perhaps some tables for social and emotional health and interaction between patrons and any items that can be used for self-help (including for speakers).
 - c. Library Board Resignation & New Board Candidates – Jade Beck has tendered her resignation. There was a list of possibilities for her replacement. Pope will contact them to see if they are interested in the position.
 - d. Overdue Fines – There is a movement to have libraries to go “fine free”. There was discussion that the fines are minimal and it encourages patrons to return items. The library will continue under its current policy.
 - e. Carpet & Window Cleaning – After discussion, Wilwert moved to move forward with carpet and window cleaning. Hankey seconded. Motion carried.
 - f. Trustee Training: Vaccination Mandates – Reviewed.
9. Friends of Library Report – Reviewed the February minutes.
10. Public Comments – None.
11. Adjournment – The vice-president declared the meeting adjourned at 5:57 PM. Next meeting is scheduled for April 13, 2021 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary