

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, February 9, 2021

1. Call to Order – Chairman Frank Phippen called the meeting to order. Board members present were: Jennifer Wilwert, Bob Griffith, John Gnagy, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilwert moved to approve the January minutes. Griffith seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills including the incoming Alpine bill. Phippen seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – After discussion, Wilwert moved to shift from Phase two to Phase 3. Garms seconded. Roll Call Vote: Phippen-Nay, Wilwert-Aye, Griffith-Nay, Gnagy-Nay, Hankey-Aye, Garms-Aye. Motion failed.
 - b. Budget for FY2021/22 – There was a review of the recent city council meeting. The library salaries were not brought up for discussion.
8. New Business
 - a. Landscaping – The Board will look at the plans and create a plan that encompasses all items needed and the removal of hydrangea bushes. Then it will be put out for new quotes.
 - b. Central Community School Yearbook Project – The Board decided to allow for the yearbooks to be sent for scanning.
 - c. Panic Button Proposal from Alpine – Pope recommended to not proceed with the quote for Alpine for \$1,285.23 with 29.95 per month for a panic button.
 - d. Trustee Training: New Iowa Library Trustee’s Handbook, Chapter 1-4 – Reviewed.
9. Friends of Library Report – Reviewed the January minutes.
10. Public Comments – None.
11. Adjournment – The president declared the meeting adjourned at 6:05 PM. Next meeting is scheduled for March 9, 2021 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary