

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, January 12, 2021

1. Call to Order – Chairman Frank Phippen called the meeting to order. Board members present were: Jennifer Wilwert, Bob Griffith, John Gnagy, Susanne Hankey, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Gnagy moved to approve the agenda. Griffith seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Wilwert moved to approve the December minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Hankey moved to approve the payment of bills. Wilwert seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – After discussion, Gnagy moved to operate under the current status for another month. Griffith seconded. Motion carried.
 - b. Budget for FY2021/22 – Pope gave a review of the city council meeting from yesterday.
8. New Business
 - a. Foundation Mission Statement – The Board put together a suggested mission statement for the Foundation Board to review.
 - b. Letter from Genealogy Society – The library received a letter stating that the Genealogy Society will no longer help pay for microfilming and digitizing Elkader newspapers. The topic will be discussed at the Foundation meeting on March 1, 2021.
 - c. Direct State Aid Additional Purchase – Phippen moved to purchase a storage tray cart. Griffith seconded. Motion carried. The remaining funds will be used on books.
 - d. Interior Painting – Color matched paint will be purchased to cover up scrapes on surfaces. The work will be done in house.
 - e. Trustee Training: “First Things First” video – Reviewed and will be watched by trustees.
9. Friends of Library Report – Reviewed the December minutes.
10. Public Comments – None.
11. Adjournment – Hankey moved to adjourn. Garms seconded. Motion carried. The meeting adjourned at 6:00 PM. Next meeting is scheduled for February 11, 2021 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary