

**Mitchellville Public Library  
Board of Trustees Regular Meeting:  
Monday, November 23, 2020 @ 6:30 pm  
Zoom Meeting**

**Meeting called to order by:** Deb Thomas-Biggs at 6:33pm.

**Roll Call:** Present: Deb Biggs, Marguerite Helvey, Joan Allsup and Ivan Madson

**Absent:** Jerry Butler

**Also Present:** Ellen Heather

**Agenda:** Motion by Allsup, second by Helvey to approve agenda. Motion passed

**City Liaison:** Nick Murrow indicated that City Hall will not reopen most likely till 2021.

**Public Audience:** None

**Library Minutes:** Motion by Allsup, second by Helvey to approve the November, 16, 2020 meeting minutes. Motion passed.

**Treasurers Report:** Allsup reported the T&A account balance. We are waiting a check for can/bottle collection. Motion by Madson, second by Helvey to accept Treasurers Report. Motion passed.

**Monthly Bills:** Bills are not ready yet, we need to wait till later in the month. City financials are not available yet.

**Library Statistics:** Motion by Allsup, second by Madson to accept and file the September, October and November statistics. Motion passed.

**Director's Report:** The Santa storytime may be viewed on-line or on Utube. The Library in conjunction with the Lions Club will have Santa hand out Christmas bags by driveup. Director Heather asked Murrow if he could check with the City to see if they can provide funds/gifts to put in the bags. Grant possibilities are being explored. Walmart is a possibility. DG is doubtful. Grants will be harder to get this next year. Motion by Madson, second by Helvey to accept the Director's Report. Motion passed.

**Other Business:** Next regular meeting will be held December 28, 2020.

**Director's Comments:** None

**Trustee Comments:** Helvey asked if the Library would be willing to donate to the Community Shares program. The needs are great this year and any help would be welcome. Allsup suggested we use some of the can/bottle redemption money to donate to Community Shares. Motion by Madson, second by Helvey to donate \$200.00 to this program. Motion passed.

**Meeting Adjourned:** Motion by Allsup, second by Madson to adjourn at 6:55 pm. Motion passed

**Respectfully submitted by:** Joan Allsup

**Next regularly scheduled meeting:** Monday, December 28, 2020.