

**Mitchellville Public Library  
Board of Trustees Budget Meeting  
Tuesday January 12, 2021 @ 6:30 pm  
205 Center Avenue North, Mitchellville, Iowa 50169**

**Meeting called to order by:** Deb Thomas-Biggs @ 6:32 pm

**Roll Call:** Present: Joan Allsup, Marguerite Helvey, Jerry Butler, Ivan Madson and Biggs

**Absent:**

**Also Present:** Library Director Ellen Heather & Trent Auer

**Agenda:** Motion by Helvey, second by Butler to approve agenda with change from Regular Meeting to Budget Meeting. Motion passed

**City Liaison:** Absent

**Public Audience:** None

**Library Minutes:** Motion by Butler, second by Madson to approve the January 8, 2021 library minutes. Motion passed

**Other Business:**

- a. Motion by Butler, second by Madson to approve the Library Budget request to the City for 2021-22 fiscal year for the amount \$102,095.00. Motion passed.

**Director's Comments:**

- a. Ballasts need replaced in existing lights.

**Trustee Comments:**

- a. Possibly opening library with set hours soon and possibly be open on Mondays.
- b. Library Handbook updates.
- c. Director evaluation due.
- d. Approval of removing fines for late returns at next board meeting.

**Meeting Adjourned:** Motion by Allsup, second by Butler to adjourn @7:08 pm.

**Respectfully submitted by:** Marguerite Helvey. Board Secretary