

Springville Memorial Library Board Meeting
September 11, 2024

The meeting was called to order by President Tina Allsup at 6:32 PM.
Roll Call: Present-Allsup, Carnahan, Davis, DeVore, Drymon, McCall and Porter. Also present Director Linda Eldred and A. Eldred.

Moved by DeVore, seconded by Drymon to approve the agenda as presented. All ayes, motion carried.

Moved by Porter, seconded by Carnahan to approve the minutes for the August 14, 2024 meeting as presented. All ayes, motion carried.
Public Comment: A. Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
Baker & Taylor	8/2, 8/13, 8/19/24	Books	\$ 322.19
Diamond Lake Books	8/5/2024	Books	\$ 623.59
Gleason Electric	9/4/2024	Rewire panel fixtures, replace 6 panels	\$ 2,610.31
Lakeview Books	8/6/2024	Books	\$ 220.15
Marion Janitorial	8/28/2024	Cleanser & paper towels	\$ 79.56
Menards	8/12, 8/14/24	Toilet repair supplies	\$ 33.64
MicroMarketing	8/9, 8/13/24	CDs	\$ 73.79
OMC	8/21/2024	Copier contract & usage	\$ 118.68
PerMar	6/8/2024	FA and BA monitoring	\$ 417.75
Total Bills to be Approved			\$ 4,499.66
Utility Bills- Preapproved			
Alliant Energy			\$ 478.75
Black Hills Energy			\$ 42.21
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 52.73
Total Utilities			\$ 586.69
Total Bills			\$ 5,086.35

Moved by Davis, seconded by Porter to approve the bills as presented. All ayes, motion carried.
The income report was reviewed. The city report was compared to the spreadsheet and all seems to be good. The library needs to refrain from making charges in June.

Got updates from daycare that uses the library.
Director's Report:

- Linn County Librarians met and all of the libraries will be receiving grant money from United Way and ECICOG to use for computers, tablets, etc.
- Still analyzing the collection
- Rentals are up.
- Working on annual survey

President's Report:

- The solar panels will be installed beginning September 18 and 19.

Committee Reports:

Personnel Committee-Met August 22 at Linda's request concerning Brittany looking for another job. The president was not notified about the situation. Since then, she (Brittany) will not be leaving. She did give the personnel committee the number of times she did technology/security in June and July. An increase in her stipend will be put on the next agenda. Director feels that her position needs to be considered for a change. This will be discussed in the future.

Unfinished Business

1. Building issues
Director is communicating with custodian about things that should be done.
The timer on the outside light has been adjusted.
2. Generator
DeVore hasn't been able to connect with councilman Baych about the city plan. McCall is looking into the power pull of the building.
3. Clean-up day September 28-Will work outside mulching, weeding, etc. Meet at 8:00AM
4. Patron computer/technology-Nine computers total presently. We need to replace three or four at a time and the dates of the replacement need to be kept track of for efficient routine of computers.

New Business

Strategic Planning Report- The committee met and reviewed the plan and what has been accomplished. The Seed Saver Program is close to being ready for patrons. Still hoping to have low income tax help this year. Looking into a bench in the front of the library (around canopy) to be used for patrons waiting for a ride. Board questions were answered by the committee.

No Trustee comments.

Agenda items for next meeting:

1. Building issues
2. Generators
3. Computer/Technology
4. Stipend

Next meeting is October 9, 2024.

Moved by Porter, seconded by McCall to adjourn the meeting. All ayes, motion carried.

Meeting adjourned at 7:47 PM.

Tina Allsup, President

Treva Davis, Secretary