

Library Board of Trustees Meeting
June 18, 2024

The Knoxville Public Library Board of Trustees met at the library on Tuesday, June 18, 2024. Members present were Jan Evans, Dave Johnson, Lindsey Carlson, Laura Kendrick, Elly Shaw, and John Mertz. Erin McBride was absent. Staff present were Roslin Thompson, Holly Shelford, Cari Meissner, and Connie Davids.

The meeting was called to order by Lindsey Carlson. Shaw moved, seconded by Johnson to approve the minutes of the May 21, 2024 as corrected. Motion passed.

Under Correspondence, Roslin reported that the grant application for \$3,000 from the Marion County Community Foundation had been approved. A drive-thru photo opp will be on July 11 at the Trinity Lutheran Church. A letter from the county auditor stated that a special school board election will be held at the library on July 16. The venue of the library board meeting will be changed to the council chambers on that day. An email from a rep confirmed that the IEDA had received re-payment of the CAT grant and the grant was now considered closed-out.

Roslin gave the librarian's report for May 2024. Total circulation was 3,137 printed materials, 778 non-print items, 1,487 downloadable items and 1,398 website visits. There were 1,844 visits in the month (an average of 71 visits a day). The library participated in Helmets and Hotdogs at the end of the school year (app. 260 attendees) and had Story Time for the KinderPrep class. The Summer Library Program is going well with strong attendance at events. Roslin mentioned some of the upcoming events, especially the Lawyers in Libraries on June 27 and the Humanities Iowa program about Poverty in Iowa on July 11. All programs are planned around the goals of providing multiple resources for education and entertainment, building social connections along the way and supporting literacy.

The library staff was present at the Family Fun Fair and there is a new Story Walk at the trail near the Bessie Spaur Butterfly Garden. Little prizes are handed out to those who have successfully completed the walk and answered a question. The SLP will wrap up the week of July 8 before the County Fair. Trustees were reminded of a meeting at the Pleasantville library on June 25 to discuss new funding distribution options to all 5 Marion County libraries.

Under Media Strategy Plan, Roslin reports that social media has been effective in reaching large audiences. The latest newsletter will be emailed to as many people as possible.

Shaw moved, Kendrick seconded that the financial report for May be approved. Motion was unanimous. Johnson moved, Evans seconded the city trust report for May be accepted. Motion was unanimous. Mertz moved, Shaw seconded the approval for payment of bills for June. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin gave a progress report on the park. Concrete has been poured for the stage and plaza, as well as steps. Colby's Landscaping was hired to get deep down to remove tree roots and stump remnants. The steel canopy frame has been installed with columns, while electrical work is ongoing. Paul Herrmann has been in consultation regarding wireless access in the park. A progress meeting is scheduled for Thursday, June 20.

Kendrick moved, seconded by Johnson to accept Roslin's recommendation for staff wages for FY2025. Motion passed. The board went into closed session to discuss the director's performance evaluation. The board then reconvened where Mertz moved, seconded by Kendrick to approve the committee's recommendation. Motion passed. The board then went to Creative Landscaping to select a rock for the park to indicate its name.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, July 16, 2024 at 4:00 P.M. at the council chambers.

Roslin Thompson
Secretary